

Fort Monroe Authority Board of Trustees  
Annual Meeting  
Bay Breeze Conference Center  
490 Fenwick Road  
Fort Monroe, VA  
Agenda  
October 25, 2012 – 1:00pm

PUBLIC MEETING: PLEASE POST

- 1:00 PM Call to Order and Opening Comments – Terrie Suit, Chairman
- 1:05 PM Roll Call – Jessica Turner, Assistant Secretary
- 1:10 PM Approval of Minutes from May 31 and July 26, 2012 Meetings – Terrie Suit, Chairman
- 1:15 PM Reports and Briefings
- (10 min) Executive Director’s Report – Glenn Oder, Executive Director
- Real Estate Activity Report
  - Public Programs Status Report
  - Communications Report
  - Historic Preservation Progress Report
- (10 min) Financial Report – John Hutcheson, Deputy Executive Director
- ACTION ITEM: Revised FY13 Budget
  - Capital Improvement Plan
- (10 min) Legal Update – Steve Owens, Senior Assistant Attorney General
- ACTION ITEM: Proposed amendments to FMA Act
- (2 min) Chairman’s Report – Terrie Suit, Chairman
- (2 min) Fort Monroe Foundation Report – Carrie Roth, Foundation President
- (2 min) Army Caretaker Report – Jeff Pasquino, Army Caretaker
- 1:51 PM Public Comment
- 2:00 PM Old Business
- (10 min) Master Plan Update – Glenn Oder, Executive Director
- 2:10 PM New Business

- 2:15 PM Executive Session – in accordance with VA statute 2.2-3711(a)(1)(3)(4)(5)(6)(7) and (29)
- Update and discussion of ongoing Economic Development Conveyance negotiations with the Army
  - Discussion of personnel matters
- 3:15 PM Reconvene
- 3:20 PM Next Meeting Date – Thursday, December 13, 2012
- 3:25 PM Adjournment

Leasing Inventory Status (as of 10/18/2012)	
Homes available for lease	176
Homes leased	109
Occupancy	62%