



Fort Monroe Authority Board of Trustees
Board Meeting
June 18, 2020

Fort Monroe Theater
12 Tidball Road
Fort Monroe, VA 23651
10:00 am – 3:00pm

Working Board Lunch
12:00pm – 1:00pm

PUBLIC MEETING: PLEASE POST

Call to Order – 10:00 am

1. Opening Comments – Glenn Oder, Executive Director
2. Roll Call – Donna Swiney, Assistant Secretary
3. Minutes from February 20, 2020 Meeting – Chairman Jim Moran

Reports and Briefings

4. Executive Director's Report – Glenn Oder, Executive Director
 - Departmental reports
5. Financial Report – John Hutcheson, Treasurer, Deputy Executive Director
 - Year-to-date financials
 - FY21 Budget
 - Public Comment
 - ACTION ITEM: Approve Budget
 - Capital Improvement Plan
 - Public Comment
 - ACTION ITEM: Approve Capital Improvement Plan
 - FOIA Policy
 - Public Comment
 - ACTION ITEM: Approve Policy
 - Section 4-3.01 Deficit Notification Requirement

- Banking Resolution
6. Nominating Committee Report – John Reynolds, Committee Chairman
 7. Chairman’s Report – Chairman Jim Moran
 8. National Park Service Report – Kym Hall
 9. Fort Monroe Foundation Progress Update – Mike Westfall, President

Old Business

10. Moving Properties to the Marketplace – Jay Joseph
 - Quickclaim and Consolidation Deed Approval
 - Public Comment
 - ACTION ITEM: Approve Quickclaim and Consolidation Deed
11. Fort Monroe Visitor and Education Center Update – Glenn Oder
12. African Landing Memorial Art Project – Destry Jarvis
13. NPS Transfer – John Hutcheson
14. FMA Strategic Action Plan – Mary Bunting

New Business

15. COVID-19 Policy and Reopening Protocol
16. Board of Trustees Open Discussion
17. General Public Comment

Closed Session

18. In accordance with VA code 2.2-3711
 - Acquisition or disposition of real property – 2.2-3711(A)(3)
 - Personnel Matters – 2.2-3711(A)(1)
 - Consultation with Legal Counsel – 2.2-3711(A)(8)

Reconvene

Adjournment – 3:00 pm

19. Next Meeting is September 17, 2020