



Fort Monroe Authority Board of Trustees
Bay Breeze Conference Center
490 Fenwick Road
Fort Monroe, VA
Agenda
March 28, 2013
1:00 pm – 4:00 pm

PUBLIC MEETING: PLEASE POST

Call to Order – 1:00 pm

1. Opening Comments – Terrie Suit, Chairman
2. Roll Call – Jessica Turner, Assistant Secretary
3. Approval of Minutes from December 13, 2012 Meeting – Terrie Suit, Chairman

Reports and Briefings

4. Executive Director's Report – Glenn Oder, Executive Director
 - Operations Report
 - Real Estate Activity Report
 - Public Programs Status Report
 - Communications Report
 - Historic Preservation Progress Report
 - Fort Monroe Foundation Report
5. Finance Report – John Hutcheson, Deputy Executive Director
 - Year-to-date financials
 - Employee Handbook Update
 - Public Comment
 - ACTION ITEM: Changes to Employee Handbook
6. Chairman's Report – Terrie Suit, Chairman
7. Fort Monroe National Monument Report – Kirsten Talken-Spaulding, Superintendent
8. Army Caretaker Report – Jeff Pasquino, Army Caretaker
9. City of Hampton Report – Mary Bunting, City Manager

(over)

10. Status of Army Transfer – Glenn Oder, Executive Director
 - Inspections Status
 - DEQ
 - Survey
 - MOU's
 - Meetings with HASC staff
11. Legal Update – Steve Owens, Senior Assistant Attorney General
 - Board Handbook outline
 - Legislative update

Old Business

12. Economic Advisory Team Report – David Shiver
13. Planning Advisory Group Report – Glenn Oder
14. Casemate Museum Governance Nominating Committee Report

New Business

15. Overview of Flood Mitigation Controls – John Hutcheson, Deputy Executive Director

Public Comment

Executive Session – in accordance with VA statute 2.2-3711(a)(1)(3)(4)(5)(6)(7) and (29)

16. Update and discussion of transfer negotiations of disputed property

Reconvene

17. Next Meeting is May 23, 2013

Adjournment – 4:00 pm

Leasing Inventory Status (as of 3/20/2013)	
Homes available for lease	176
Homes leased	131
Occupancy	74%