



Fort Monroe Authority Board of Trustees
March 5, 2015 – 1:00pm
Meeting Minutes

The Fort Monroe Authority (FMA) Board of Trustees meeting was held on March 5, 2015 at 1:00pm at the Bay Breeze Conference Center in Fort Monroe, Virginia.

Call to Order

1. Opening Comments – John Lawson, Chairman

Chairman Lawson called the meeting to order at 1:00pm.

Chairman Lawson welcomed the two new Board members, Dr. Bill Harvey and Congressman Jim Moran to the Board.

2. Roll Call – Jessica Turner, Assistant Secretary

Present: Chairman John Lawson, Vice-Chairman Ralph Northam, Colin Campbell, Larry Cumming, Dr. Bill Harvey, Delegate Gordon Helsel, Hayes Framme for Secretary Maurice Jones, Jay Joseph, Senator Mamie Locke, Secretary of Natural Resources Molly Ward

Absent: Kim Maloney, Congressman Jim Moran

3. Approval of Minutes from December 18, 2014 – John Lawson, Chairman

MOTION: I move the approval of the December 18, 2014 meeting minutes (APPENDIX I).

So moved: Mr. Campbell

Seconded: Vice-Chairman Northam

Discussion: None.

Public Comment: None.

Unanimously approved.

Reports and Briefings

4. Executive Director's Report – Glenn Oder, Executive Director

Executive Director Glenn Oder reviewed the Executive Director's report included in the Board package (APPENDIX II). Director Oder reported that the Postern Gate Bridge will be repaired during the coming spring.

Director Oder asked Sean Fisher, Project Manager with Veolia to give an update on the snow removal processes at Fort Monroe. Mr. Fisher reported that the multiple snow storms and severe weather caused broken water lines crossing the bridges into the Moat.

Deputy Executive Director John Hutcheson reported that the FMA will hire a project manager to oversee the Department of General Services (DGS) projects using the \$22.5 million bond proceeds.

Mr. Gary Miller, Project Manager with the Fort Monroe Authority to give an update on the Building 83 renovation.

Director Oder reported that the YMCA will be moving back into the YMCA building. Some repairs are necessary to the building, particularly the elevator, prior to opening. Director Oder reported that Senex Law Firm moved into Building 77 and the USO will be moving out of their space in the next several months.

Director Oder asked Pam Henefin from the Garden Club of Virginia to provide an update to the Board. Ms. Henefin reported that several selection Fort Monroe homes will be featured on the Historic Garden Week Tour in 2016. In fact, Fort Monroe will be the cover photo for the program for the Tour.

Director Oder reported that the Fort Monroe Foundation will be hosting its annual sponsor's reception on May 7, 2015 and will be participating in the Give Local 757 campaign as well. Director Oder stated he will be reaching out to Board members regarding Board development for the Foundation.

Director Oder stated that the FMA will be producing an annual report, based on the report that was submitted to the Governor in December 2014. Director Oder hopes the report will be complete prior to the April Board meeting.

Nonbinding deal points for the transfer of property from the Army to the Commonwealth were signed since the last Board meeting and Director Oder hopes that the property will transfer in the next six to twelve months. Director Oder reported that the survey of the future National Park Service (NPS) property has been submitted to the Office of the Attorney General (OAG) for review.

Director Oder asked Joe Illes from the Deadrise Restaurant to provide an update on the status of the restaurant. Mr. Illes reported that the restaurant is expected to open in the coming months.

5. Financial Report – John Hutcheson, Deputy Executive Director

Deputy Executive Director John Hutcheson reviewed the Financial Report included in the Board package (APPENDIX III). As of January 31, 2015, the Authority government fund had \$4,524,237 in cash on deposit at Old Point National Bank (OPNB). The Authority also has \$525,835 in restricted cash on deposit at the same bank. As of January 31, 2015, the Authority had \$103,979 in current liabilities compared to \$10,795 in the prior year. The government fund net position as of January 31, 2015 was \$9,974,173 compared to \$5,727,518 as of January 31, 2014.

Mr. Hutcheson reported that as of January 31, 2015 the Authority enterprise fund had \$412,686 in cash on deposit as well as \$260,833 in restricted security deposits in public fund accounts at OPNB and \$500 in petty cash. The enterprise fund net equity position as of January 31, 2015 is a deficit of \$4,518,678 compared to a deficit of \$2,377,748 for the prior year.

Mr. Northam inquired as to the status of the STEAM Academy. Director Oder reported that the STEAM Academy still has work to do before a lease can be signed and Director Oder indicated that the STEAM Academy would make a report to the Board at an upcoming meeting. Mr. Northam asked that their report include an update on their timeline.

6. Chairman's Report – John Lawson, Chairman

Chairman Lawson asked Dr. Harvey to serve on the Finance Committee and Mr. Moran to serve on the EDC Committee.

Chairman Lawson stated that the Nominating Committee will need to make recommendations regarding a new Secretary of the Board, replacing Mr. Aston.

7. Fort Monroe National Monument Report – Mike Caldwell, Regional Director

Mr. Caldwell reported that he has been asked to take a look at the Wherry Quarter property and work towards transfer of the Building 17 property.

8. Army Caretaker Report – Jeff Pasquino, Army Caretaker

There is no Army Caretaker report.

9. City of Hampton Report – Mary Bunting, City Manager

There is no City of Hampton report.

Old Business

There is no old business to come before the Board.

New Business

There is no new business to come before the Board.

General Public Comment

A. Calvin Pearson, Project 1619 – welcome to new Board members, the highway marker at Fort Monroe and at Jamestown will be removed and edited to reflect that the first Africans arrived at Fort Monroe in 1619.

Closed Session

10. Acquisition or Disposition of Real Property

- **EDC Negotiations**
- **Transfer of Commonwealth Property to NPS**

Director Oder stated that unless the Chairman or any other Board member had items for discussion, there was no need to go into closed session today.

Mr. Joseph asked about the status of the Chamberlin ground lease since it was not included in the deal points for the EDC. Director Oder reported that he has made the same inquiry and suspects that the Army would like to address the Chamberlin outside the scope of the EDC.

Mr. Joseph inquired as to the timeline of the environmental carve outs addressed in the deal points and the Dominion Virginia Power dispute. Director Oder stated that neither of those items have been addressed in the deal points and are still part of the discussion.

Reconvene

11. The next Board meeting is April 16, 2015 at 1:00pm.

Chairman Lawson adjourned the meeting at approximately 2:05pm.

Respectfully submitted,

Jesica Turner, Assistant Secretary

APPENDIX

APPENDIX I – Minutes from December 18, 2014 Meeting

APPENDIX II – Executive Director's Report

APPENDIX III – Financial Report