



**Job title:** Historic Preservation Trades Technician I

**Department:** Cultural and Natural Resources Department

**Rate of Pay:** \$21.51/hr - \$23.00/hr

**FLSA status:** Full-time Employee, Non-exempt

**Work Conditions:** Office and field environments at historic fort, residential, commercial and special use facilities, including construction work sites and shop facilities not ADA accessible. Moderate lifting of up to 75lbs. and working from height. While performing the duties of this job, the employee may be exposed to all weather conditions prevalent at the time. Noise level in the work environment is usually moderate.

Regular 40-hour workweek, Monday- Friday, 7:00 AM - 3:30 PM, and as otherwise required for emergencies, special events, etc.

**Reports to:** Manager of Historic Preservation Trades

**Primary Function:** The Preservation Trades Technician under the direct supervision of the Manager of Preservation Trades will perform task related to the preservation, rehabilitation, restoration and reconstruction of historic properties owned by the Fort Monroe Authority (FMA).

Fort Monroe is located on a barrier spit in the Hampton Roads Harbor at the southern end of the Chesapeake Bay in Hampton, Virginia. The contiguous land area is 529± acres. Seven coastal islands totaling 32± acres are associated with the property. All of Fort Monroe is located within the municipal boundaries of the City of Hampton, Virginia.

All the 529-acre land area at Fort Monroe has been designated as a National Historic Landmark (NHL) and National Register of Historic Places (NRHP) district(s). The NHL and NRHP

consists of over 175 Contributing Buildings, Structures, Landscape Features, Objects and Individually Listed Historic Properties. The NHL and NRHP also contain 90 Non-contributing Buildings.

The Fort Monroe Preservation Trades Technician will work with other FMA staff, craftspeople, contractors, sub-contractors and consultants in the ongoing preservation, rehabilitation, restoration and reconstruction of the Contributing Historic Properties currently owned by the FMA at Fort Monroe.

### **Responsibilities of Preservation Trades Technician**

1. Works with and at the direction of the Manager of Preservation Trades in the delivery of capital projects and prioritized annual work plans as they relate to the ongoing preservation, rehabilitation, restoration and reconstruction of historic properties.
2. Works alongside the Manager of Preservation Trades, Fort Monroe Historic Preservation Officer (FMHPO), and other Fort Monroe staff in accomplishing routine operations.
  - Routine operations consist of, but are not limited to field assessments, equipment maintenance, material take off and procurement, as well as additional tasks associated with ongoing projects associated with the preservation, rehabilitation, restoration and reconstruction of historic properties.
  - Typical projects will consist of carpentry, masonry, roofing, and stonework on historic architectural features such as: windows, doors, columns, posts, porch elements, siding, slate, copper, brick, stone and many other architectural components utilized in the construction of historic structures.
3. The Preservation Trades Technician will employ existing knowledge and skills of both historic and traditional methods of building, while expanding their skillset through additional training in the means and methods of preservation, restoration, rehabilitation, and reconstruction.
4. Assists the Department in the development and coordination of project plans.
5. Performs all work in accordance with safety rules and regulations and procedures, such as OSHA, federal, state and local regulations.

## **Requirements:**

- Minimum of three years working for a licensed contractor in a relatable trade such as carpentry and/or masonry.
- Possesses a commitment to the highest professional standards in all that they do.
- Basic knowledge of construction procedures, and practices.
- Strong desire to learn new trades and improve skillset.
- Prior experience working on historical structures desired.
- Willingness and desire to learn additional trades related to the preservation, rehabilitation, restoration and reconstruction of historic properties.
- Excellent interpersonal and communication skills, with an ability to collaborate with a dynamic team.
- Ability to read an interpret blueprints desired.
- Flexibility and ability to manage multiple priorities in a fast-moving environment.
- Excellent organizational skills and performs work as well as maintains their environment in a neat and orderly manner.
- Has a strong interest in American history and historical architecture.
- Experience working with Microsoft Office
- The employee should have the ability to perform moderate to heavy physical effort; including occasional lifting or handling of objects over 75lbs using proper techniques. They must be able to stand or kneel for long periods and will be required to climb ladders, setup and work from scaffolding or platforms, work on uneven or angled surfaces, and/or be able to work in confined spaces such as those found beneath buildings. The employee must be prepared to stoop, bend, kneel, climb and walk in all manners of environmental conditions such as rain, mud, heat and snow.

## **Not Required but highly sought after:**

- Basic knowledge in materials conservation, architectural design, architectural history and construction management, which includes basic knowledge, experience and the willingness to learn the appropriate means and methods in the application of traditional and modern carpentry in the preservation, rehabilitation, restoration and reconstruction of historic properties.
- Basic knowledge in the treatment of a wide range of historic building materials;
- A practical understanding of world, United States and Virginia history as well as the architectural history of the 17<sup>th</sup> through 20<sup>th</sup> century;
- Previous OSHA and Renovation, Repair and Painting certification

## **Prior to Employment**

- Prior to employment, a valid driver's license and an original Motor Vehicle Record transcript (MVR) is to be provided to the FMA. The MVR is to be no older than 30 days, issued by the same state as the driver's license, and must cover the past seven years. Within sixty days new residents must obtain a Virginia driver's license.
- Pre-employment and subsequent drug screening requirement

At the Fort Monroe Authority, we are committed to creating and sustaining an agency culture affirming and respecting diversity. We aim to recruit, develop and retain talented people from a diverse candidate pool. The Fort Monroe Authority is committed to employing inclusive practices in our daily operations and is proud to be an EEO workplace and employer. All qualified applicants will receive consideration for employment without regard to race, color, age, gender, sex, sexual orientation, gender identity, disability, pregnancy, genetic information, protected veteran status, national origin and religion or any other characteristic protected by law.