

GOVERNMENT FUND		FY14-15 BUDGET				FY15-16 BUDGET		
		Revision for 06/12/14 Finance Cmte Mtg				Revision for 06/12/14 Finance Cmte Mtg		
		FY14 OEA Carryover Approved	FY15 OEA OEA Grant PROJECTED	FY15 COVA GOVT FUND	FY14-15 TOTAL ALL FUNDS	FY16 OEA OEA Grant PROJECTED	FY16 COVA GOVT FUND	FY15-16 TOTAL ALL FUNDS
Personnel Services								
8	Executive Director							
9	Executive Assistant / Govt Relations Coordinator							
10	Director of Communications							
11	Admin Assistant (started May 2013)							
13	Director of Real Estate							
14	Engineering / Drafting Assistant (P/T)							
16	Director of Heritage Assets, HPO							
17	Research Assistant/Preservation Assistant							
19	Director, Special Events							
20	Special Events Coordinator							
22	Museum Director (hired July 2013)							
23	Museum Operations Manager							
24	Museum Collections Specialist (hired Oct 2013)							
25	Museum Admin NEW (hire Jul 2013) PT 60%							
26	Museum Education Coordinator (hired Mar 2013)							
27	Museum Historian NEW (hire Jul 2014)							
29	DED, Director of Operations							
30	Deputy Director, Finance							
31	CPA (Contractor)							
32	A/P / Utility Billing Assistant							
33	Procurement Manager							
34	Human Resource Manager							
35	Project Manager							
36	Salaries, Wages and Contract Cost	-	360,359	903,342	1,263,701	360,359	924,068	1,284,427
37	Bonus Program (2-3% based on reviews)			31,593	31,593		32,111	32,111
38	Fringe Benefits		125,294	360,361	485,655	125,294	368,778	494,072
	Total Personnel Services	-	485,653	1,295,296	1,780,949	485,653	1,324,957	1,810,610
40	Full-Time				20			20
41	Contractors				1			1
42	Part-Time/Seasonal				2			2
Other Supplemental Labor								
46	Communications Seasonal Intern		-	3,480	3,480	-	3,480	3,480
47	Other Temps & Interns		-	1,000	1,000	-	1,000	1,000
	Total Other Supplemental Labor	-	-	4,480	4,480	-	4,480	4,480
Management Services								
51	Bay Area Economics		-	50,000	50,000	-	35,000	35,000
52	Historic Tax Credit Advisors		-	8,000	8,000	-	12,000	12,000
53	John Reynolds, NPS Advisor		-	6,000	6,000	-	6,000	6,000
54	Supplemental Security Services Contract		-	252,000	252,000	-	252,000	252,000
	Total Management Services	-	-	316,000	316,000	-	305,000	305,000
Public Program Costs								
58	Casemate Museum Operating Costs							
59	Utilities		-	15,035	15,035	-	15,035	15,035
60	Security		-	71,521	71,521	-	71,521	71,521
61	PILOT (Museum has been declared exempt)		-	-	-	-	-	-
62	Repairs, Maint & Custodial		-	56,930	56,930	-	56,930	56,930
63	Contracts		-	-	-	-	-	-
64	Publ Rel/Marketing		-	450	450	-	450	450
65	Gen & Admin		-	84,022	84,022	-	84,022	84,022
66	Special Events Costs FDN OFFSET REVENUE		-	-	-	-	-	-
	Total Public Program Costs	-	-	227,958	227,958	-	227,958	227,958
Utility Operating Costs								
70	Electric Utility Facility Charge		-	720,000	720,000	-	720,000	720,000
71	Utility Marking Fees (Miss Utility/VUPS)		-	12,000	12,000	-	12,000	12,000
72	PPEA Operator for Water/Sewer/Stormwater/Gas		-	1,240,576	1,240,576	-	1,278,599	1,278,599
	Total Utility Operating Costs	-	-	1,972,576	1,972,576	-	2,010,599	2,010,599
Public Information, P/R and Marketing								
76	Public Notices		-	5,000	5,000	-	5,000	5,000
77	Marketing Consultant		-	57,000	57,000	-	57,000	57,000

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78	Public Relations Consultant		-	33,000	33,000	-	33,000	33,000
79	Marketing - Graphics and Design		-	2,500	2,500	-	2,500	2,500
80	Marketing - Advertising		-	30,000	30,000	-	30,000	30,000
81	Tradeshows		-	1,500	1,500	-	1,500	1,500
82	Web Site Hosting		-	12,800	12,800	-	12,800	12,800
83	Domain Name Registrations		-	1,000	1,000	-	1,000	1,000
	Total Public Information, P/R and Marketing	-	-	142,800	142,800	-	142,800	142,800
	Architectural, Engineering and Market Research							
87	Kimley-Horn		40,998	31,002	72,000	40,998	19,002	60,000
88	Property Survey Fees		-	25,000	25,000	-	25,000	25,000
89	GIS Project Phase I and II		-	-	-	-	-	-
90	Historic Structure Report (Casemate)	168,300	-	18,700	187,000	-	-	-
91	Master Plan Project		-	50,000	50,000	-	25,000	25,000
92	Matrix Environmental		-	50,000	50,000	-	25,000	25,000
93	Property Physical Condition Assessment Phase 1		-	-	-	-	-	-
94	Property Physical Condition Assessment Phase 2	57,000	-	5,700	62,700	-	-	-
95	Mill Creek Dock/Launch (Phase 1 FY14 /Phase 2 FY15)		-	94,000	94,000	-	-	-
96	Commercial Appraisals		-	12,000	12,000	-	12,000	12,000
97	Disputed Property Appraisals		-	50,000	50,000	-	-	-
98	Residential Appraisals		-	12,000	12,000	-	12,000	12,000
	Total Arch & Eng and Market Research	225,300	40,998	348,402	614,700	40,998	118,002	159,000
	General and Administrative							
102	Postal & Express Services		-	1,000	1,000	-	1,000	1,000
103	Printing Services		-	20,000	20,000	-	20,000	20,000
104	Local Exchange Services		-	12,600	12,600	-	12,600	12,600
105	Wireless Services		-	8,600	8,600	-	8,600	8,600
106	Skilled Services		-	2,500	2,500	-	2,500	2,500
107	Organization Memberships		-	5,000	5,000	-	5,000	5,000
108	Publication Subscriptions		-	1,000	1,000	-	1,000	1,000
109	Employee Workshops and Conferences		-	31,500	31,500	-	31,500	31,500
110	Employee Education and Development		-	10,000	10,000	-	10,000	10,000
111	Audit Fees		8,600	8,600	17,200	8,600	8,600	17,200
112	BRAC Attorney Fees		-	103,000	103,000	-	25,000	25,000
113	Other Attorney Fees		-	200,000	200,000	-	75,000	75,000
114	Payroll Fees		-	7,000	7,000	-	7,000	7,000
115	Reference Checks for HR		-	100	100	-	100	100
116	Bank Service Fees		-	1,200	1,200	-	1,200	1,200
117	Line of Credit Charges		-	1,000	1,000	-	1,000	1,000
118	Custodial Services		-	7,200	7,200	-	7,200	7,200
119	Grounds Maintenance		-	6,000	6,000	-	6,000	6,000
120	Building Maintenance and Repair		-	2,000	2,000	-	2,000	2,000
121	Equipment Maintenance and Repair		-	10,000	10,000	-	10,000	10,000
122	Moving and Relocation Services		-	30,000	30,000	-	5,000	5,000
123	Meeting Cost/Supplies		-	7,500	7,500	-	7,500	7,500
124	Computer IT maintenance and cabling		12,900	13,900	26,800	12,900	15,100	28,000
125	Data Backup Services		-	1,200	1,200	-	1,200	1,200
126	Travel, Subsistence and Lodging		-	9,900	9,900	-	9,900	9,900
127	Auto Gas and Maintenance		-	1,000	1,000	-	1,000	1,000
128	Office Supplies		-	22,602	22,602	-	23,713	23,713
129	Research Materials		-	1,000	1,000	-	1,000	1,000
130	BCOM Cooperative Service Cost		-	20,000	20,000	-	20,000	20,000
131	Archeologist Service Cost		-	15,000	15,000	-	15,000	15,000
132	VDEQ Cooperative Service Cost		-	10,000	10,000	-	10,000	10,000
133	PILOT Fee to Hampton		-	4,000	4,000	-	4,000	4,000
134	Refuse Service Charges		-	2,500	2,500	-	2,500	2,500
135	Utilities		-	20,000	20,000	-	20,000	20,000
136	Equipment Rentals		-	7,500	7,500	-	7,500	7,500
137	Building Rentals		-	5,000	5,000	-	5,000	5,000
138	Property Insurance		-	2,000	2,000	-	2,000	2,000
139	Workers Comp Insurance		-	2,200	2,200	-	2,200	2,200
140	D&O Insurance / Bonding		-	8,250	8,250	-	8,250	8,250
141	Auto Insurance		-	120	120	-	120	120
	Total G&A	-	21,500	621,972	643,472	21,500	396,283	417,783
	Furniture, Fixtures and Equipment							
145	Desktop Computer Systems		2,400	17,600	20,000	2,400	14,600	17,000
146	Mobile Computers		-	1,500	1,500	-	1,500	1,500
147	Computer Hardware/server		-	43,000	43,000	-	9,500	9,500

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148	Copper/Fiber Network Equipment		-	10,000	10,000	-	10,000	10,000
149	Computer Software		-	9,000	9,000	-	9,000	9,000
150	Accounting Software Upgrade		-	-	-	-	-	-
151	Utility Billing Software		-	5,000	5,000	-	-	-
152	Front Gate Security Cameras		-	25,000	25,000	-	-	-
153	Office Furniture and Appurtenances		-	5,000	5,000	-	12,929	12,929
154	Casemate - Water Diverter Shields		-	19,000	19,000	-	-	-
155	Casemate - Collections Management Software		-	1,000	1,000	-	1,000	1,000
156	Casemate - Door Replacement Phased Project		-	12,000	12,000	-	12,000	12,000
157	Casemate - Electrical System Study and Upgrade		-	10,000	10,000	-	50,000	50,000
158	Casemate - HVAC Replacements		-	10,000	10,000	-	10,000	10,000
	Total FF&E	-	2,400	168,100	170,500	2,400	130,529	132,929
161	TOTAL COSTS	225,300	550,551	5,097,584	5,873,435	550,551	4,660,608	5,211,159
Property and Improvements								
165	VDOT - Sign and Pavement Marking		-	55,000	55,000	-	55,000	55,000
166	- ADA ramps/sidewalks/curb replace		-	220,000	220,000	-	220,000	220,000
167	- Minor Bridge Repairs		-	25,000	25,000	-	25,000	25,000
168	Engineering (Kimley-Horn)		-	23,000	23,000	-	23,000	23,000
169	Street Sweeping (Veolia)		-	27,000	27,000	-	27,000	27,000
	DGS - Active Projects		-	350,000	350,000	-	350,000	350,000
172	Building 100 Repairs (mortar repointing & others)							
173	Building 141/142 Repairs Study							
174	Residential Basement Flood Proofing							
175	Elevated Water Heaters							
176	Electrical Systems in Basements							
177	Install Backflow Preventor Valves							
178	Building 83 Repairs (mortar repointing)							
179	Pump Station Upgrades							
180	Pump Station 180 Replacement Design Study							
181	Manhole Repair and Sewer Lining - Phase 1							
182	Fire Hydrants Replacement							
183	Fire Alarm Project							
184	Pump Station 180 Replacement							
185	DGS Administrative Charges							
186	FY12 DGS Maintenance Reserve Funds							
187	FY13 DGS Maintenance Reserve Funds							
188	FY14 DGS Maintenance Reserve Funds							
189	Over/(Underfunded) on Active CIP Projects							
Other Capital Projects (from CIP not listed above)								
191	Fire and Communication Building Updates							
192	Install Building Electric Meters (on-going)							
193	Install Building Water Meters (on-going)							
194	Stormwater Outfall Backflow Preventers							
195	Butler Buildings - Windows and Doors							
196	Fire Monitoring System (move to EF)							
197	Gutter Cleaning/Repairs (move to EF)							
198	Replace Soffit/Fascia (move to EF)							
199	Replace Roofs (FY14 B96 FY15 210 FY16 B5)							
200	Replace Roofs (Commercial on-going)							
201	Replace Roofs (Residential on-going)							
202	Replace Porches (Residential on-going)							
203	HVAC Replacements (Commercial)							
204	Energy Management Control Software and Hardware							
205	Residential Repairs to down units (Move to EF)							
206	Elevator Repairs (Move to EF)							
207	Water Valve Replacement & Insertion							
208	Eustis Lane & Pratt Street Infrastructure Improvements							
209	Mercury Boulevard Water Improvements							
210	Pump Station 184 Replacement							
211	Remedial Masonry Repairs							
212	Fenwick Road Infrastructure Improvements							
213	Griffith Road & Buckner Infrastructure Improvements							
214	Inner Moat Improvements							
215	Pump Station 58 Replacement							
216	Storm Sewer Replacement (Phase 1)							
217	Total Other Capital Projects	-	-	-	-			

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219	Tenant Improvements (to Enterprise Fund Budget)		-	-	-	-	-	-
220	Tenant Improvement for FMA Office Building		-	300,000	300,000	-	-	-
		-	-	300,000	300,000	-	-	-
223	Total Property and Improvements	-	-	650,000	650,000	-	350,000	350,000
CASH REQUIRED								
226	Personnel Services	-	485,653	1,295,296	1,780,949	485,653	1,324,957	1,810,610
227	Other Supplemental Labor	-	-	4,480	4,480	-	4,480	4,480
228	Management Services	-	-	316,000	316,000	-	305,000	305,000
229	Public Program Costs (Casemate)	-	-	227,958	227,958	-	227,958	227,958
230	Utility Operating Costs	-	-	1,972,576	1,972,576	-	2,010,599	2,010,599
231	Public Information, PR & Marketing	-	-	142,800	142,800	-	142,800	142,800
232	Architectural & Engineering	225,300	40,998	348,402	614,700	40,998	118,002	159,000
233	General & Administrative	-	21,500	621,972	643,472	21,500	396,283	417,783
234	Furniture & Equipment	-	2,400	168,100	170,500	2,400	130,529	132,929
235	Property & Improvements	-	-	650,000	650,000	-	350,000	350,000
236	TOTAL COSTS	225,300	550,551	5,747,584	6,523,435	550,551	5,010,608	5,561,159
CASH AVAILABLE								
Revenues								
240	Funds Carryover from prior FY		-	2,021,594	2,021,594	-	821,726	821,726
241	Carryover to next FY		-	(821,726)	(821,726)	-	-	-
242	Casemate Fees for Tours and Admissions		-	4,000	4,000	-	5,000	5,000
243	Funding (to)/from Enterprise Fund		-	(2,572,439)	(2,572,439)	-	(1,655,151)	(1,655,151)
244	Total Revenues	-	-	(1,368,571)	(1,368,571)	-	(828,425)	(828,425)
Appropriations and Grants								
247	OEA Reimbursement Grant	225,300	550,551	-	775,851	550,551	-	550,551
248	Fort Monroe Foundation		-	-	-	-	-	-
249	VDOT Urban Maintenance Grant		-	350,000	350,000	-	350,000	350,000
250	Mill Creek Grant		-	48,000	48,000	-	-	-
251	National Park Service		-	-	-	-	-	-
252	State Appropriation, General Fund		-	6,718,155	6,718,155	-	5,489,033	5,489,033
253	Supplemental FY14 Appropriation		-	-	-	-	-	-
254	USACE Backflow Preventer Grant (75% Share)		-	-	-	-	-	-
255	Total Appropriations and Grants	225,300	550,551	7,116,155	7,892,006	550,551	5,839,033	6,389,584
257	TOTAL REVENUE & GRANTS	225,300	550,551	5,747,584	6,523,435	550,551	5,010,608	5,561,159
259	Change in Net Position	-	-	0	0	-	0	0