

ENTERPRISE FUND		REVISED FY12-13 - Fin Cmte Mtg 06.20.13				FY13-14 - Fin Cmte Mtg 06.20.13			
INTERNAL WORKING DOCUMENT Description - "net" posted to GOVT Budget	FY12-13 Budget Fin Cmte June 2012	FY12-13 Budget Gazebo Pic Shelter	FY12-13 Budget Residential	FY12-13 Budget Commercial	FY12-13 Budget REVISED TOTAL	FY13-14 Budget Gazebo Pic Shelter	FY13-14 Budget Residential	FY13-14 Budget Commercial	FY13-14 Budget REVISED TOTAL
	SUMMARY - Enterprise Fund								
Category Totals									
Personnel	160,313	-	204,200	-	204,200	-	317,055	-	317,055
Administrative	164,103	974	97,340	122,986	221,300	-	71,803	137,469	209,272
Management Fees	150,000	-	-	61,500	61,500	-	-	150,000	150,000
Insurance	188,987	383	72,392	9,375	82,150	-	62,650	113,987	176,637
Cleaning	68,200	-	27,036	9,564	36,600	-	23,381	39,188	62,569
Service Contracts	755,018	3,918	135,669	153,731	293,318	-	149,828	742,221	892,049
Repairs and Maintenance	909,416	143	561,173	140,243	701,559	-	393,956	387,187	781,143
Taxes and Licenses	1,258,835	282	450,536	99,182	550,000	-	345,000	510,474	855,474
Utilities	816,223	900	244,180	26,220	271,300	-	219,516	285,298	504,814
Balance Sheet Items (require cash)	-	-	24,660	218,863	243,523	-	-	595,029	595,029
TOTAL COSTS	4,471,095	6,600	1,817,186	841,664	2,665,450	-	1,583,189	2,960,853	4,544,042
Revenues									
Chamberlin Ground Lease	75,000	-	-	-	-	-	-	-	-
Apt Demolition (committed funds from FY12)	-	-	(600,000)	-	(600,000)	-	-	-	-
Residential Leases - Homes	2,417,289	-	1,880,000	-	1,880,000	-	2,459,942	-	2,459,942
Residential - Garages	-	-	-	-	-	-	4,500	-	4,500
Residential Leases - Apartments	-	-	3,692	-	3,692	-	-	-	-
Commercial - Office/Warehouse	110,400	-	-	199,000	199,000	-	-	639,950	639,950
Event Rentals	10,000	6,600	-	-	6,600	-	-	-	-
CAM Recoveries	13,860	-	-	11,000	11,000	-	-	14,906	14,906
Utility Reimbursement	104,661	-	-	-	-	-	-	-	-
Other Income (nsf, late, legal fees etc)	10,340	-	5,788	5,212	11,000	-	8,571	-	8,571
Funding to/from Government Fund	1,729,545	-	527,706	626,452	1,154,158	-	(889,824)	2,305,997	1,416,173
TOTAL REVENUES	\$ 4,471,095	\$ 6,600	\$ 1,817,186	\$ 841,664	\$ 2,665,450	-	1,583,189	2,960,853	4,544,042

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	Personnel Services								
Salaries, Wages Cost (includes 1 June 2013 Hire)	114,800	\$ -	\$ 147,650	-	147,650	-	225,823	-	225,823
Fringe Benefits	45,513	-	56,550	-	56,550	-	91,232	-	91,232
Total Payroll and Fringe	160,313	-	204,200	-	204,200	-	317,055	-	317,055
Full -Time					4.00				4.00
Contractors					-				-
Part-Time					1.00				1.00
Administrative									
Labor-Administration (Includes Office Temps)	33,905	-	42,655	52,845	95,500	-	-	48,807	48,807
Advertising	29,000	850	4,500	150	5,500	-	12,000	-	12,000
Miscellaneous- Bldg 73 Ofc UTILITIES	3,420	-	2,350	2,350	4,700	-	2,328	-	2,328
Bank Fees & Finance Charges	-	30	320	-	350	-	-	-	-
Training	-	-	5,700	-	5,700	-	7,500	-	7,500
Prof. Svcs-Court\Collection (+BAD DEBT EXP)	1,200	-	5,700	-	5,700	-	3,980	-	3,980
Leasing Commission (Non CAM)	60,000	-	-	60,000	60,000	-	-	60,000	60,000
Leasing Expense	3,198	-	2,500	-	2,500	-	-	-	-
Office Supplies	2,700	94	9,171	735	10,000	-	10,624	1,500	12,124
FF&E Exp-Appliances PROP & MAINT	5,328	-	-	-	-	-	-	-	-
FF&E Exp-Computers\Software (+Onesite Fees)	7,920	-	11,000	-	11,000	-	13,500	-	13,500
FF&E Exp-Copier\Fax	2,160	-	500	-	500	-	2,815	-	2,815
Pagers\Cell Phones	4,510	-	2,937	3,063	6,000	-	4,913	7,200	12,113
Postage\Courier	2,400	-	196	154	350	-	250	-	250
On Line Fees	1,596	-	-	-	-	-	-	-	-
Telephone-Mgmt Office	4,416	-	7,524	3,476	11,000	-	4,572	8,382	12,954
Meals\Lodging\Travel	1,800	-	-	-	-	-	6,747	9,780	16,527
Uniforms	550	-	2,287	213	2,500	-	2,574	1,800	4,374
Total Administrative	164,103	974	97,340	122,986	221,300	-	71,803	137,469	209,272
Management Fees									
Management Fee	150,000	-	-	61,500	61,500	-	-	150,000	150,000
Total Management Fees	150,000	-	-	61,500	61,500	-	-	150,000	150,000
Insurance									
Vehicle Insurance		-	150	-	150	-	250	-	250
Property Insurance	188,987	383	72,242	9,375	82,000	-	62,400	113,987	176,387
Total Insurance	188,987	383	72,392	9,375	82,150	-	62,650	113,987	176,637

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		Budget Gazebo Pic Shelter	Budget Residential	Budget Commercial	Budget REVISED TOTAL	Budget Gazebo Pic Shelter	Budget Residential	Budget Commercial	Budget REVISED TOTAL
Cleaning									
CLEANING - OFC BLDG 73 (Admin)		-	1,714	1,286	3,000	-	1,439	1,303	2,742
Cleaning Contract	67,600	-	24,800	8,200	33,000	-	21,415	37,885	59,300
Cleaning Supplies	600	-	522	78	600	-	527	-	527
Total Cleaning	68,200	-	27,036	9,564	36,600	-	23,381	39,188	62,569
Service Contracts									
HVAC Contract	191,020	-	19,735	52,265	72,000	-	15,029	254,149	269,178
Extermination Contract	32,332	-	5,640	860	6,500	-	6,495	3,000	9,495
Emergency Generator Contract	9,546	-	-	-	-	-	-	32,346	32,346
FireLife Safety	45,700	-	-	13,000	13,000	-	-	50,164	50,164
Landscaping Contract BRICKMAN	396,934	3,918	102,469	68,631	175,018	-	88,704	379,672	468,376
Landscaping-Plants/Flowers/Mulch BRICKMAN	15,000	-	7,825	12,175	20,000	-	39,600	10,080	49,680
Trash Removal/Recycling Contract = UTILITIES	27,861	-	-	-	-	-	-	-	-
Alarm Services Contract	17,700	-	-	2,200	2,200	-	-	12,810	12,810
Elevator Contract	13,440	-	-	4,600	4,600	-	-	-	-
Parking Lot Cleaning Contract	5,485	-	-	-	-	-	-	-	-
Total Service Contracts	755,018	3,918	135,669	153,731	293,318	-	149,828	742,221	892,049
Repairs & Maintenance PROP & MAINT DIV									
Labor-R & M (includes Maint Temps)	215,218	-	225,000	35,000	260,000	-	136,800	225,666	362,466
Labor-Building Manager	96,552	-	-	70,000	70,000	-	-	97,941	97,941
Building Interior CARPENTRY	13,500	-	3,500	-	3,500	-	3,333	-	3,333
Consulting - Arch/Engr	-	-	-	1,700	1,700	-	-	-	-
Storm Damages (not Hurri Irene)	-	-	24,267	(1,267)	23,000	-	-	-	-
Wherry Demolition less FY12 committed \$600K	-	-	45,000	-	45,000	-	-	-	-
Door & Glass Repair/Replacement	2,400	-	-	-	-	-	-	-	-
Electrical R & M CONTRACT	8,400	-	6,137	4,863	11,000	-	5,255	6,000	11,255
Light Bulbs	3,000	-	-	-	-	-	-	-	-
Generator Repairs CONTRACT	9,126	-	-	1,400	1,400	-	-	-	-
Locks and Keys	16,500	-	7,285	1,515	8,800	-	8,380	12,280	20,660
Painting	3,000	-	89,834	6,975	96,809	-	87,803	3,000	90,803
Painting R & M-Interior FLOORING	279,950	-	47,939	2,061	50,000	-	46,907	-	46,907
Painting R & M-Exterior	50,000	-	-	-	-	-	-	-	-
Irrigation R & M	750	-	-	-	-	-	-	-	-
Contracts - Other	-	-	13,365	2,635	16,000	-	15,442	2,400	17,842
Plumbing	14,400	-	12,497	2,503	15,000	-	12,943	-	12,943

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	Fire\Security Equipment R & M	12,500	-	-	-	-	-	-	-
Signage	1,000	-	241	2,259	2,500	-	-	-	-
Small Tools	3,600	-	2,671	1,129	3,800	-	2,781	4,200	6,981
FF&E Exp-Appliances	-	-	5,000	-	5,000	-	4,912	-	4,912
FF&E Exp - trash/recycle bins, generators etc	-	-	22,000	-	22,000	-	20,224	-	20,224
Supplies R & M (other)	8,640	-	8,843	3,157	12,000	-	8,579	8,100	16,679
Supplies-Electrical	2,400	-	16,695	4,805	21,500	-	16,927	6,600	23,527
Supplies-Landscaping	6,000	-	50	-	50	-	12	-	12
Supplies-HVAC	13,000	-	9,500	-	9,500	-	9,344	-	9,344
Supplies-Painting	41,000	-	500	-	500	-	384	-	384
Supplies-Plumbing	7,200	-	9,000	-	9,000	-	8,909	-	8,909
Vehicle-Fuel (truck-carts-maint trvl)	1,920	143	7,044	313	7,500	-	-	-	-
Vehicle R & M	4,800	-	500	-	500	-	400	1,200	1,600
Building Exterior	45,360	-	-	-	-	-	-	-	-
HVAC	34,200	-	-	-	-	-	-	-	-
Roof R & M CONTRACT + SUPP	15,000	-	4,305	1,195	5,500	-	4,621	19,800	24,421
Total Repairs & Maintenance	909,416	143	561,173	140,243	701,559	-	393,956	387,187	781,143
Taxes and Licenses									
Real Estate Taxes - PILOT	1,258,835	282	450,536	99,182	550,000	-	345,000	510,474	855,474
Total Taxes and Licenses	1,258,835	282	450,536	99,182	550,000	-	345,000	510,474	855,474
Utilities									
Electricity	634,144	-	123,218	24,782	148,000	-	113,534	324,583	438,117
Electricity (Non CAM)	11,537	-	-	-	-	-	-	-	-
Trash Removal/Recycling Contract CITYHPT	-	900	9,883	2,517	13,300	-	6,661	2,790	9,451
Water & Sewer	59,915	-	52,720	2,280	55,000	-	47,600	(515)	47,085
Fuel & Oil	12,248	-	-	-	-	-	-	12,248	12,248
Natural Gas	98,379	-	58,359	(3,359)	55,000	-	51,721	(53,808)	(2,087)
Total Utilities	816,223	900	244,180	26,220	271,300	-	219,516	285,298	504,814
TOTAL COSTS	4,471,095	6,600	1,792,526	622,801	2,421,927	-	1,583,189	2,365,824	3,949,013
BALANCE SHEET BUDGET (uses Cash)									
Capitalized Assets (TI, Truck, Cap Improv etc)	-	-	24,660	203,863	228,523	-	-	595,029	595,029
Lease Fees Advanced	-	-	-	15,000	15,000	-	-	-	-
Total Balance Sheet Budget	-	-	24,660	218,863	243,523	-	-	595,029	595,029