



Fort Monroe Authority Board of Trustees
April 19, 2017
Meeting Minutes

The Fort Monroe Authority (FMA) Board of Trustees meeting was held on April 19, 2017 at the Paradise Ocean Club and Bay Breeze Conference Center, located at 490 Fenwick Road, Fort Monroe, VA 23651.

Evening Session

1. Welcome – Jim Moran, Chairman

Chairman Moran called the meeting to order at 5:45pm.

Present: Chairman Jim Moran, Mary Bunting, Colin Campbell, Destry Jarvis, Jay Joseph, Larry Wilder for Secretary Todd Haymore

Absent: Vice-Chairman Ralph Northam, Dr. Bill Harvey, Delegate Gordon Helsel, Kim Maloney, Secretary Molly Ward

A quorum is not present.

2. Mission, Vision, and Guiding Documents – Glenn Oder, Terry Brown, Mary Bunting

Executive Director Glenn Oder and Senior Assistant Attorney General Katheryn Surface-Burks announced that the deeds have been signed to transfer the property from the Army to the FMA.

Director Oder reviewed the Governing Documents Report included in the Board packet (APPENDIX I). Director Oder explained that the FMA and National Park Service (NPS) are implementing a philosophy of "One Fort Monroe" where visitors have a seamless experience between FMA property and National Park Service (NPS) property.

Superintendent Terry Brown reviewed the NPS Updates presentation (APPENDIX II). Superintendent Brown announced that the NPS boundary revision should be completed in late May or early June. Superintendent Brown also announced that the NPS will provide funding for a facilitator to assist in the creation of a joint strategic vision for the FMA and NPS. The expectation is to be able to start this project within the next month.

Hampton City Manager and Board of Trustees member Mary Bunting reviewed the City's land use plan included in the Board packet (APPENDIX III).

Senator Locke arrived at approximately 6:30pm.

3. **Tools for Protecting the Property – Bonnie Brown, Senior Assistant City Attorney**
Senior Assistant City Attorney Bonnie Brown reviewed the Tools for Protecting the Property report and presentation include in the Board packet (APPENDIX IV).

Superintendent Brown inquired about how the City's land use plan addresses potential future construction in the Wherry Quarter. Ms. Bunting responded that, if the land was not owned by the NPS, then City Council wants to see NPS compatible uses in the Wherry Quarter. These types of uses would include hospitality or recreation.

4. **The Scope of the Challenge Presented by the Inventory of Existing Buildings – John Hutcheson, Deputy Executive Director**

Deputy Director John Hutcheson reviewed the Scope of the Challenge reports included in the Board packet (APPENDIX V).

Ms. Bunting clarified that the pending property transfer from the Army will change the percentage of the PILOT fee that the FMA is currently paying. Mr. Hutcheson confirmed that the FMA is currently paying approximately 94% of the billed PILOT fee on property currently owned. However, once the additional land transfers from the Army, the billed PILOT fee will increase but the amount that the FMA can pay is still capped by the state budget.

Mr. Hutcheson recommended that the FMA seek additional appropriations from the General Assembly to include \$1.75 million for HVAC and roof repairs and painting. Mr. Hutcheson also recommends seeking an additional \$250,000 from the General Assembly in a contingency fund to support unforeseen repairs and expenses. Finally, Mr. Hutcheson recommends seeking \$1.5 million from either the General Assembly or private donors in order to fund the priority building projects as mentioned in the presentation.

Mr. Joseph stated that the Board needs to empower the FMA staff to start bringing in private users and historic tax credit developers to start taking on and caring for the buildings.

Chairman Moran assigned Mr. Joseph with the responsibility of getting the Chamberlin property back from the Army.

Mr. Joseph commented that the biggest ask the FMA should continue to pursue from the Army is completing the breakwaters project and the environmental cleanup of the North Beach area.

Adjournment

MOTION: I move the meeting adjourn until tomorrow morning.

So moved: Mr. Joseph

Seconded: Mr. Campbell

Discussion: None.

Public Comment: None.

Unanimously approved.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jessica Turner", is written over a horizontal line. The signature is fluid and cursive, extending to the right of the line.

Jessica Turner, Assistant Secretary