



Fort Monroe Authority Board of Trustees
June 20, 2019
Meeting Minutes

The Fort Monroe Authority (FMA) Board of Trustees Annual Meeting was held on June 20, 2019 at the Paradise Ocean Club and Bay Breeze Conference Center, located at 490 Fenwick Road, Fort Monroe, VA 23651.

Call to Order

1. Opening Comments – Glenn Oder

Executive Director Glenn Oder called the meeting to order at 1:00pm.

2. Roll Call – John Hutcheson, Secretary/Treasurer

Present: Dr. Ed Ayers, Mary Bunting, Dr. Rex Ellis, Destry Jarvis, Jay Joseph, Senator Mamie Locke, John Reynolds.

Absent: Chairman Jim Moran, Vice-Chairman Colin Campbell, Dr. Maureen Elgersman Lee, Delegate Gordon Helsel.

A quorum is present.

Secretary of Natural Resources Matt Strickler, Deputy Secretary of Natural Resources Josh Saks, and Deputy Secretary of Commerce and Trade Angela Navarro were also in attendance.

3. Election of Chairman *pro tempore* – Glenn Oder

Director Oder reported that the Board must elect a Chairman *pro tempore* due to the absence of the Chairman and Vice Chairman. Director Oder opened the floor to nominations.

MOTION: I nominate Mary Bunting to serve as Chairman *pro tempore*.

So moved: Mr. Reynolds.

Seconded: Dr. Ayers.

Discussion: None.

Public Comment: None.

Unanimously approved.

4. **Minutes from April 18, 2019 – Mary Bunting, Chairman *pro tempore***

MOTION: I move the approval of the April 18, 2019 meeting minutes (APPENDIX I).

So moved: Mr. Jarvis.

Seconded: Dr. Ellis.

Discussion: None.

Public Comment: None.

Unanimously approved.

Reports and Briefings

5. **Executive Director's Report – Glenn Oder, Executive Director**

Director Glenn Oder stipulated that the Executive Director's Report was submitted as a read ahead and is included in the Board packet (APPENDIX II) and will take any questions. Director Oder also announced that Jan Bomar has been hired as the Fort Monroe Visitor and Education Center (FMVEC) Manager and Marcia Banks has been hired at the Assistant Property Manager.

6. **Financial Report – John Hutcheson, Deputy Executive Director**

Deputy Executive Director John Hutcheson reviewed the Financial Report included in the Board package (APPENDIX III).

Mr. Joseph stated that the Finance Committee recommends the FY20 budget to the Board for approval.

MOTION: I move the approval of the FY20 budget as presented.

So moved: Mr. Joseph.

Discussion: None.

Public Comment: None.

Unanimously approved.

Mr. Reynolds recommended that the FMA have more conversations with the National Park Service (NPS) about joint staffing for the FMVEC. Mr. Jarvis encouraged that the partnership should include both staffing and funding from the NPS.

7. **Nominating Committee Report – Mary Bunting, Committee Chairman**

Chairman Bunting reported that the Nominating Committee met to discuss the slate of nominations and nominates the following officers:

Chairman: Jim Moran

Vice-Chairman: Colin Campbell

Secretary/Treasurer: John Hutcheson

Assistant Secretary: Jessica Turner

The election will be held at the September meeting.

8. **Chairman's Report – Mary Bunting, Chairman *pro tempore***

Chairman Bunting recognized the recent passing of William Harper and Hugh Harrell, III.

9. **National Park Service Report – Terry E. Brown, Superintendent**
Director Oder reported that Superintendent Brown was not able to attend the meeting. Director Oder reported that the partnership with the NPS continues for the commemorative weekend in August.
10. **City of Hampton Report – Bruce Sturk, Director of Federal Facilities**
There is no City of Hampton report.
11. **Fort Monroe Foundation Progress Update – Mike Westfall, President**
President Westfall reviewed the Fort Monroe Foundation Progress Update included in the Board package (APPENDIX IV).

Old Business

12. **Moving Properties to the Marketplace – Glenn Oder**
Director Oder reported that the FMA staff is planning meetings with each of the teams to discuss their response to the Request for Real Estate Proposals (RFREP).
13. **Fort Monroe Visitor and Education Center Update – Glenn Oder**
Director Oder provided an update on the FMVEC and stated that the expectation is to have a public preview of the first floor during the commemorative weekend in August.

Dr. Ellis encouraged the staff to open the building when it is ready rather than rushing to meet a particular deadline or date.
14. **2019 Commemoration Weekend Update – Susan Lineberry, Director of Special Events**
Ms. Lineberry provided an overview of the commemorative events on the August 23-25, 2019, including the VIP reception on August 23, the commemorative ceremony and public event on August 24, and NPS' Healing Day on August 25.
15. **Dominion Power Update – John Hutcheson**
Mr. Hutcheson reported that the FMA staff has continued ongoing discussions with Dominion regarding their dispute with the Army regarding the electric infrastructure at Fort Monroe.

Katheryn Surface Burks reviewed the Dominion Power resolution included in the Board package (APPENDIX V) regarding the filing of an *amicus brief* in support of Dominion's argument that the Army should pay for electrical upgrades done while Fort Monroe was still an active Army installation.

MOTION: I move the approval of the resolution as presented.

So moved: Dr. Ayers.

Seconded: Mr. Reynolds.

Discussion: None.

Public Comment: None.

Unanimously approved.

16. **African Landing Memorial Art Project – Glenn Oder**
Director Oder provided an update on the African Landing Memorial project, including the site visit and public meeting held earlier in June. The artists will respond to a Request for Proposals (RFP) in July and the selected artist will participate in the commemorative events in August.
17. **Jefferson Davis Arch Update – David Stroud, Historic Preservation Officer**
Mr. Stroud provided an update on the request to remove the Jefferson Davis Memorial Arch. Mr. Stroud reported that the consultation process is ongoing with a determination of adverse effect and potential opportunities for mitigation.

New Business

18. **Delegation of Authority to Enter into Leases and Licenses – Katheryn Surface Burks, Senior Assistant Attorney General**

Ms. Surface Burks reviewed the Delegation of Authority resolution included in the Board package (APPENDIX VI). Ms. Surface Burks stated this is a housekeeping measure to establish the authority of the Executive Director and Deputy Executive Director to enter into leases and license. Ms. Surface Burks stated this authority already exists statutorily but, out of an abundance of caution, the Board should delegate this authority as well.

MOTION: I move the approval of the resolution as presented.

So moved: Dr. Ayers.

Seconded: Dr. Ellis.

Discussion: None.

Public Comment: None.

Unanimously approved.

19. **Board of Trustees Open Discussion**

Mr. Joseph requested that the Board direct the FMA staff to revisit additional revenue opportunities via parking or other means. Mr. Jarvis suggested including entrance fees, guided tour fees, etc. Mr. Jarvis also suggested that NPS fee specialists can be helpful as well.

Mr. Jarvis inquired about the sequencing of the redevelopment parcels. Director Oder stated that there will be phasing that takes into account the type of units, price points, infrastructure, among other factors.

Mr. Reynolds suggested that the RFREP documents be very clear about its requirements and the evaluation of which requirements were or were not met. Mr. Reynolds stated there needs to be clarity about the decisions that are made, both for the public and for the responders.

20. **General Public Comment**

A. Billie Einselen, Citizens for a Fort Monroe National Park – the Board owes the public an explanation regarding Robert Kelly's dismissal and request the Board to return Robert Kelly to Fort Monroe

B. Gordon Rheinstrom – Robert Kelly was never told what company policy he broke and did not receive due process and request that the Board reopen the matter and provide the reason for the dismissal and reconsider the dismissal. Submitted written comments for the record (APPENDIX VII).

C. Mike Cobb – values and respects Jim Kelly's work as historian, including uncovering the records of Fort Monroe's construction

D. Stephanie Thomas, Hampton Roads AAHGS Chapter – shocked to learn of Robert Kelly's dismissal and neither Robert Kelly nor Robin Reed have as yet been notified of the policies violated, wonders if it is related to his research efforts, and request that the Board look into the specifics of the dismissal and reconsider reinstatement

E. Gaylene Kanoyten, Hampton NAACP – wants to bring "Jamestown to Jamestown" event to the Board's attention, which depicts that Jamestown is where the first enslaved Africans arrived, and is concerned that Jamestown is getting the attention and Fort Monroe is not

F. Bill Wiggins, Contraband Historical Society – remove the Jefferson Davis Arch and put history in its proper place

Director Oder submitted into the record the letters from the following individuals in support of Robert Kelly's reinstatement:

Joyce Webb, Ph.D (APPENDIX VIII)
Jonathan White, Ph.D. (APPENDIX IX)
Alan Hoffman (APPENDIX X)
John Weaver (APPENDIX XI)
William White, Ph.D. (APPENDIX XII)
Barry Buchanan (APPENDIX XIII)

Director Oder also stated that the research regarding the enslaved who worked at Fort Monroe is ongoing.

Closed Session

21. In accordance with VA code 2.2-3711

- Acquisition or disposition of real property
- Personnel matters
- Consultation with legal counsel

MOTION: I move the Fort Monroe Authority Board of Trustees convene in closed session to discuss matters pursuant to Section 2.2-3711 of the Code of Virginia pertaining to acquisition or disposition of real property located at Fort Monroe, in accordance with Section 2.2-3711(A)(3) of the Code of Virginia; personnel matters, in accordance with Section 2.2-3711(A)(1); and consultation with legal counsel, in accordance with Section 2.2-3711(A)(8) of the Code of Virginia.

So moved: Mr. Joseph.

Seconded: Mr. Reynolds.

Discussion: None.

Public Comment: None.

Unanimously approved.

Reconvene

MOTION: I move that the Fort Monroe Authority Board of Trustees end the closed session to discuss matters pursuant to Section 2.2-3711 of the Code of Virginia pertaining to acquisition or disposition of real property located at Fort Monroe; personnel matters; and consultation with legal counsel.

So moved: Mr. Joseph.

Seconded: Mr. Reynolds.

Discussion: None.

Public Comment: None.

Unanimously approved.

MOTION: I move that we close the executive session and reconvene an open meeting. Each member will now be asked to certify that only those matters lawfully exempted from open meeting requirements under Section 2.2-3711 of the Code of Virginia, and only such public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered by the Fort Monroe Authority Board of Trustees in executive session.

So moved: Mr. Joseph.

Seconded: Mr. Reynolds.

Ayes: Dr. Ed Ayers, Mary Bunting, Dr. Rex Ellis, Destry Jarvis, Jay Joseph, Senator Mamie Locke, John Reynolds.

Nays: None.

Unanimously approved.

Adjournment

22. Next Meeting is September 19, 2019

MOTION: I move the Board adjourn.

So moved: Mr. Jarvis.

Seconded: Mr. Reynolds.

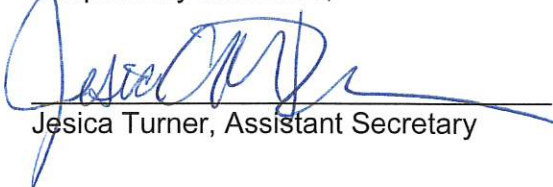
Discussion: None.

Public Comment: None.

Unanimously approved.

Chairman Bunting adjourned the meeting at approximately 4:15pm.

Respectfully submitted,



Jessica Turner, Assistant Secretary

APPENDIX

APPENDIX I – Minutes from April 18, 2019 Meeting

APPENDIX II – Executive Director’s Report

APPENDIX III – Financial Report

APPENDIX IV – Fort Monroe Foundation Progress Update

APPENDIX V – Dominion Power Resolution

APPENDIX VI – Delegation of Authority Resolution

APPENDIX VII – Gordon Reinstrom Written Comments

APPENDIX VIII – Joyce Webb, Ph.D Letter

APPENDIX IX – Jonathan White, Ph.D. Letter

APPENDIX X – Alan Hoffman Letter

APPENDIX XI – John Weaver Letter

APPENDIX XII – William White, Ph.D. Letter

APPENDIX XIII – Barry Buchanan Letter