

## **Board Meeting Agenda—July 21, 2011**

Bay Breeze Community Center, Fenwick Drive, Fort Monroe, Virginia

### **ANNUAL PUBLIC MEETING: PLEASE POST**

- 1:00 PM **Call to Order and Opening Comments**– Terrie Suit, Chairman
- 1:05 PM **Roll Call**–Nia Lissimore, Assistant Secretary
- 1:10 PM **Approval of Minutes from the May 19, 2011 Meeting**—Terrie Suit, Chairman
- 1:15PM **Nominating Committee Recommendations** – Colin Campbell  
➤ Election of Officers – ACTION
- 1:25 PM **Reports and Briefings**
- (15 min) **Operations Report**–John Hutcheson, Director Operations  
➤ Year to date financials  
➤ Budget – ACTION
- (5 min) **Executive Committee Report** – Terrie Suit, Chairman
- (5 min) **Legal Update** – Don Lahy, Office of the Attorney General  
➤ Bylaws – ACTION
- (10 min) **Executive Director’s Report** – Bill Armbruster, Executive Director
- (5 min) **Army Update** – Colonel Anthony Reyes, Garrison Commander
- (5 min) **City of Hampton Report** – Mary Bunting, Hampton City Manager
- (10 min) **Communications Committee Report**– James Church, Chairman
- (10 min) **NPS Working Group Report** –Molly Ward, Working Group Chairman
- (10 min) **FM Foundation Report** – Carrie Cantrell, Committee Chairman and Shawn Halifax, Deputy Director of Public Programs

(10 min) **Real Estate Report** – Jerry Moore, Director of Real Estate

(5 min) **EDC Update** – Colin Campbell, EDC Liaison

2:50 PM **Public Comment (10 min)**

**Old Business**

**New Business**

3:00 PM **Executive Session** - in accordance with VA Statute §2.2-3711(A)(3)(5)(6)(7)(30)

- PPEA
- EDC
- NPS
- Personnel

**Reconvene**

3:45 PM **Adjournment**

Next Meeting: August 18, City of Hampton

<b>Leasing Inventory Status ( as of)</b>	
Units available for Lease	117
Vacant Units	6
Percentage Leased	94.9 %