

# Executive Director Report Fort Monroe Authority

Bill Armbruster  
August 23<sup>rd</sup>, 2010

# Topics

- Staff Actions
- Conferences & Visits
- Public Meetings
- Infrastructure
- NPS Update
- Board Opportunities
- Milestones
- 2011

# Staff Actions

- **New Hires**
  - Kimberly Merritt, Real Estate Property Manager
- **New Positions**
  - Visitor Services Manager position, Advertised
- **Consultants**
  - RFP for Marketing Consultant Posted

# Conferences/Visits

- **Visits**
  - Governor's tour of Fort Monroe – August 9<sup>th</sup>
- **Conferences**
  - Association of Defense Communities (ADC) Conference – August 9-11<sup>th</sup>
- **Future Conferences**
  - Preservation Virginia
  - War of 1812
  - OpSail 2012
  - ADC 2011 – Norfolk

# Public Meetings

- **Public Meetings**
  - Monroe apartments residents picnic– July 29<sup>th</sup>
  - Phoebus Town Hall Meeting – August 5<sup>th</sup>
  - Citizen’s Engagement Meeting – August 9<sup>th</sup>
  - Spouses and Civilians Club- August 17<sup>th</sup>
  - Virginia Peninsula League of Women Voters – September 30<sup>th</sup>

# Infrastructure

- **Capital Improvement Plan**
  - \$2.0M in critical improvements in first 3 years
  - Congressional letter to the Army
  - \$70-\$80M over 15-year plan as capital allows
- **WRDA requests: Congressman Nye**
- **USACE: Section 510 Chesapeake Bay**
  - Working with Corps on application for 2-phase COE grant for back flow preventers FY 2011 (design) and FY 2012 (construction)
- **FEMA hazard mitigation grant in cooperation with Virginia Department of Emergency Management**

# National Park Service Initiative Update

- NPS Team Visited Fort Monroe – July 19-23<sup>rd</sup>
  - Overview of Reuse Plan
  - Tour of Fort Monroe
  - Group meeting with FMA staff
  - Next step discussions meeting

# NPS Next Steps

- NPS regional office will write a report
- NPS Director's office will review report in Washington
- NPS will send completed report to Congressional Delegation
- FMA has requested drafting services from NPS

# Board Opportunities

- 3 standing committees
  - Executive
  - Finance
  - Nominating
- Board establishes other committees as needed
- Advisory groups formed for special topics

# Milestones

- August 1 - FMA began interim leasing of Wherry Housing. To date 112 out of 117 units are leased.
- Department of Housing and Urban Development (HUD) Homeless application has been approved.

# Milestones

- Fall  
Negotiate EDC terms with Army  
NPS draft legislation submission  
Army Environmental Plan
- Winter  
Submit EDC application
- Spring  
EDC Complete

# 2011

- Expand leasing opportunities to family housing unities and commercial building if vacancy allows prior to transfer
- Recruit key staff positions to prepare for operation of property
- Complete governance policies and operating procedures for residents and tenants
- Identify and pursue grant opportunities for infrastructure and programs
- September 14, 2011- Army mission transfers from Fort Monroe - 387 days and counting

## Next Meeting Date

- Full-day Board workshop
- Proposed – September 15<sup>th</sup>
- Alternative – September 22<sup>nd</sup>