



Fort Monroe Authority ("FMA")  
Board of Trustees Meeting  
February 20, 2020

The FMA Board of Trustees Meeting convened at 1:00 p.m. on February 20, 2020 at the Patrick Henry Building, West Reading Room, located at 1111 East Broad Street, Richmond, Virginia 23219.

**Members Present:** The Honorable. James P. Moran, Chair  
Dr. Edward Ayers  
Ms. Mary Bunting  
Dr. Maureen Elgersman Lee  
Dr. Rex Ellis  
Mr. Destry Jarvis  
Mr. Jay Joseph  
Mr. John Reynolds  
Secretary Matt Strickler, Natural Resources  
Secretary R. Brian Ball, Commerce and Trade

**Members Absent:** Senator Mamie Locke  
Delegate Martha Mugler

**Staff Present:** Ms. Rachel Dancy  
Mr. John Hutcheson  
Mr. G. Glenn Oder  
Mr. David Stroud  
Ms. Donna Swiney  
Ms. Phyllis Terrell  
Mr. Aaron Whittington

**Others in Attendance:** Mr. Terry Brown, National Park Service ("NPS")  
Ms. Katheryn Surface Burks, Office of the Attorney General  
Ms. Mary Ellen Stumpf, Fort Monroe Foundation  
Mr. Mike Westfall, Fort Monroe Foundation

**Call to Order**

**1. Opening Comments – The Honorable James P. Moran, Chairman**

Mr. Jim Moran, Chair called the meeting to order.

Governor Northam stopped to greet the board and thanked Chairman Moran for his leadership. Governor Northam expressed how Fort Monroe is special to him as he

served on the board for several years when he was Lieutenant Governor. The Governor shared how the legislative session has gone this year with over 3,000 pieces of legislation. He also reported that the budget had progressed earlier in the day, then thanked all of the board members for their service to Virginia and to the FMA.

Governor Northam recognized Superintendent Brown and thanked him for his service and appreciated all of the work he did. He was the right person for the right time. Governor Northam presented Superintendent Brown with a Jefferson Cup to commemorate his service.

**2. Roll Call – Donna Swiney**

Ms. Donna Swiney called the roll and determined that a quorum was present.

**3. Minutes from November 21, 2019 Meeting – The Honorable James P. Moran, Chairman**

**MOTION:** I move that the Fort Monroe Authority Board of Trustees approves the minutes of the November 21, 2019 meeting, as submitted (APPENDIX I).

***So moved:*** Mr. Destry Jarvis

***Seconded:*** Mr. John Reynolds

***Discussion:*** None.

***Public Comment:*** None.

***Unanimously approved.***

**4. Election of Assistant Secretary – The Honorable James P. Moran, Chairman**

**MOTION:** I move that the Fort Monroe Authority Board of Trustees approve Donna Swiney as Assistant Secretary.

***So moved:*** Mr. Jay Joseph

***Discussion:*** None.

***Public Comment:*** None.

***Unanimously approved.***

**5. Election of Vice-Chairman – John Reynolds**

The nominating committee unanimously agreed to nominate Ms. Mary Bunting as Vice Chair of the Fort Monroe Authority Board of Trustees. Chairman Moran thanked Ms. Bunting for her work on the Board.

**MOTION:** I move that the Fort Monroe Authority Board of Trustees approve Ms. Mary Bunting as Vice Chair of the Fort Monroe Authority Board of Trustees.

***So moved:*** Mr. John Reynolds

***Discussion:*** None.

***Public Comment:*** None.

***Unanimously approved.***

## Reports and Briefings

### 6. **Executive Director's Report – Glenn Oder, Executive Director**

The Executive Director's report was provided in the board package (APPENDIX II). Aspects of the report will be covered in detail later in the agenda.

As part of efforts of the Fort Monroe Commemoration, the National Park Service and the City of Hampton were partners, a financial partner was American Evolution. Director Oder shared a plaque that Fort Monroe Authority received from the American Evolution as a Legacy Project Partner and commented that it was something for everyone to be proud of.

Director Oder recognized Superintendent Brown who will leave Fort Monroe in March and will begin his role as NPS liaison to The United States Semiquincentennial Commission in Washington, DC. Chairman Moran also thanked Mr. Brown.

### 7. **Financial Report – John Hutcheson, Secretary/Treasurer, Deputy Executive Director**

Deputy Executive Director Hutcheson reviewed the Financial Report included in the Board package (APPENDIX III).

### 8. **Chairman's Report – The Honorable James P. Moran, Chairman**

The Visitor and Education Center will host its first meeting next week. Credit goes to the entire team as they stuck with it and saw it through to completion.

The African Landing Memorial Art Project has been supported by the Governor. The next phase of the project is a weeklong listening tour that will allow the public to participate. Credit to the staff that so many people will have an opportunity to participate.

Many historic buildings have been made available for adaptive reuse and is an enormously challenging real estate endeavor. Much appreciation to all of the folks involved in the endeavor.

The legislative priorities are moving through the General Assembly. Fort Monroe has an allocation in the governor's budget, which is a priority for Fort Monroe.

Chairman Moran recognized Superintendent Brown who will be leaving Fort Monroe stating that he will be missed. It has been great having Superintendent Brown represent the National Park Service at Fort Monroe.

### 9. **National Park Service Report – Terry E. Brown, Superintendent**

Superintendent Brown shared that he will leave Fort Monroe to move to Washington DC as of March 16. He discussed his time at Fort Monroe and how his leaving is

bittersweet. He thanked the Hampton community, the Fort Monroe Authority staff, his employees, and the National Park Service.

**10. City of Hampton Report – Bruce Sturk, Director of Federal Facilities**

There is no report. Ms. Bunting shared that the Phoebus community is booming with activity, reflecting well on their partnership with the FMA. Phoebus was depressed when Fort Monroe closed and is currently experiencing a renaissance.

**11. Fort Monroe Foundation Report – Mike Westfall, President**

The Fort Monroe Foundation Progress Update was provided in the board package (APPENDIX IV). Mr. Westfall emphasized the Cabell Foundation challenge which is a 3 to 1, \$500,000 Challenger Grant to raise \$1,500,000 in new gifts and pledges. Dr. Ayers will chair the Development Committee. He and Mr. Westfall will visit everyone over the next six months to get to know better and to solicit a pledge. The Cabell funds will be restricted to the Theater project while matching gifts may be designated across priority needs.

**Old Business**

**12. Moving Properties to the Marketplace – Glenn Oder**

As part of the board package, there are four sites (APPENDIX V) that have been put in the marketplace and will continue to move forward. Director Oder stated that he hoped to make an announcement this year.

**13. Fort Monroe Visitor and Education Center – John Hutcheson**

Deputy Executive Director Hutcheson reported that the opening of the Visitor and Education Center is getting closer and shared the logistics to take place before the opening.

It was expressed in the board discussion that the National Park Service needs to step up with the Visitor and Education Center. This should be a joint Visitor and Education Center and jointly staffed and paid for. This is operational and should have a National Park Service operational budget.

**14. African Landing Memorial Art Project – Destry Jarvis**

Mr. Jarvis reported that a six day itinerary has been set for Brian Owens, the artist, to give him a week of conversations, and response to questions, prepared by Director Oder for all events, to how people perceive Fort Monroe and the arrival of the first Africans. This will produce information and inspiration. The sessions will be audio recorded and the notes and transcripts will be placed in the archives.

**15. Legislative Update – Glenn Oder**

Director Oder reported that all of the FMA's bills passed the House and Senate and are on their way to the Governor for signature. It was a successful legislative session.

**New Business**

**16. NPS/FMA MOA for the FMVEC – Glenn Oder and Destry Jarvis**

A Memorandum of Agreement from Superintendent Brown has been received as partners in the Visitor and Education Center, laying out how many hours a day and what days of the week would a park ranger be in the building and other operational responsibilities with the building. Director Oder has the authority to enter into the Memorandum of Agreement with the National Park Service, and is using a working group which includes Mr. Jarvis and Mr. Reynolds, to help guide that.

**17. FMA Strategic Action Plan – Mary Bunting**

Ms. Bunting reported that Director Oder recognized some of the goals with the first strategic plan have been achieved and now there is a need to look at the next five years. He consulted with the City of Hampton to help facilitate the process and Ms. Bunting agreed to help. At Director Oder's direction, the City of Hampton consulted and suggested a process that would provide multiple stakeholders groups to provide input. There will be an online opportunity for those who cannot attend focus groups. Information will come to the Board and the prioritization of the information and how choose set the next five year action plan will be done with everyone's input at the board retreat.

**18. 2020 Annual Board Retreat Update – John Reynolds**

Mr. Reynolds reported that this year's board retreat will be a different experience and will engage a regional partner, Yorktown, on day one. Yorktown and Fort Monroe have many similarities including partnership with the National Park Service. On day two, there will be a report from the strategic action plan effort related specifically to the idea of One Fort Monroe. Additional sessions include preservation, telling the stories, economic sustainability, strategic initiatives and how to collaborate and communicate with the city and National Park Service and Fort Monroe Foundation.

Chairman Moran asked the members of the Authority to envision what they would like to see when entering Fort Monroe and what it would look like in ten years.

**19. Board of Trustees Open Discussion**

There was no open discussion.

**20. General Public Comment**

**Mark Perreault** - thanked Superintendent Brown; Fort Monroe is unique because it has something for everyone so we need to remember while we want to tell the stories, want to continue telling all stories that happened here; not getting fair share of National Park Service budget at Fort Monroe; City of Hampton is making progress in Phoebus and better connectivity between Phoebus and Fort Monroe, would like to see a pedestrian bicycle bridge built parallel to the Mugler Bridge.

**Closed Session**

**21. In accordance with VA Code 2.2-3711**

- **Acquisition or disposition of real property – 2.2-3711(A)(3)**
- **Personnel Matters – 2.2-3711(A)(1)**
- **Consultation with Legal Counsel – 2.2-3711(A)(8)**

**MOTION:** I move the Fort Monroe Authority Board of Trustees convene in closed session to discuss matters pursuant to Section 2.2-3711 of the Code of Virginia pertaining to acquisition or disposition of real property located at Fort Monroe, in accordance with Section 2.2-3711(A)(3) of the Code of Virginia; personnel matters, in accordance with Section 2.2-3711(A)(1); and consultation with legal counsel, in accordance with Section 2.2-3711(A)(8) of the Code of Virginia.

**So moved:** Mr. Jay Joseph

**Seconded:** Mr. John Reynolds

**Discussion:** None.

**Public Comment:** None.

**Unanimously approved.**

**Reconvene**

**MOTION:** I move that the Fort Monroe Authority Board of Trustees end the closed session to discuss matters pursuant to Section 2.2-3711 of the Code of Virginia pertaining to acquisition or disposition of real property located at Fort Monroe; personnel matters; and consultation with legal counsel.

**So moved:** Mr. Jay Joseph

**Seconded:** Ms. Mary Bunting

**Discussion:** None.

**Public Comment:** None.

**Unanimously approved.**

**MOTION:** I move that we close the executive session and reconvene an open meeting. Each member will now be asked to certify that only those matters lawfully exempted from open meeting requirements under Section 2.2-3711 of the Code of Virginia, and only such public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered by the Fort Monroe Authority Board of Trustees in executive session.

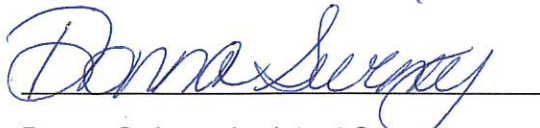
**So moved:** Mr. Jay Joseph  
**Seconded:** Ms. Mary Bunting  
**Ayes:** Dr. Ed Ayers, Mary Bunting, Dr. Maureen Elgersman Lee, Dr. Rex Ellis,  
Destry Jarvis, Jay Joseph, John Reynolds.  
**Nays:** None.  
**Unanimously approved.**

**Adjournment**

**21. Next Meeting dates – Annual Board Retreat, April 15-16, 2020**

There being no further business to come before the Board of Trustees, the meeting adjourned at 4:00 p.m.

Respectfully submitted,

A handwritten signature in blue ink, reading "Donna Swiney", written over a horizontal line.

Donna Swiney, Assistant Secretary