

GOVERNMENT FUND		BUDGET FOR FY16-17 FISCAL YEAR					Budget Savings	Budget Adjustments	OEA Grant	BUDGET FOR FY16-17 FISCAL YEAR				
		Approved by FMA Board on 6/16/16								Revised FY17 Budget for Fin Cmte and Board				
		FY16 OEA	FY17 OEA	FY17 COVA	FY17 COVA	FY16-17				FY16-17	FY16-17	FY16-17	FY16 OEA	FY17 OEA
	Budget Carryover	Budget New OEA Grant	Budget Casemate	Budget Govt Fund	Budget TOTAL	Budget TOTAL	Budget TOTAL	Budget TOTAL	Budget Carryover	Budget New OEA Grant	Budget Casemate	Budget Govt Fund	Budget TOTAL	
Personnel Services														
38	Salaries, Wages and Contract Cost	-	352,254	265,638	709,573	1,327,465	-	-	-	-	338,247	265,638	723,580	1,327,465
39	Salary Increase (3% effective December 1st plus fringe)			5,777	23,359	29,136	(29,136)	-	-	-	-	(0)	(0)	(0)
41	Fringe Benefits		138,276	125,428	289,162	552,866	-	-	-	-	138,326	125,428	289,112	552,866
	Total Personnel Services		490,530	396,843	1,022,094	1,909,467	(29,136)	-	-	476,573	391,066	1,012,692	1,880,331	
43	Full-Time			6	15	21	-	-	-		6	15	21	
44	Contractors			-	-	-	-	-	-		-	-	-	
45	Part-Time/Seasonal			-	3	3	-	-	-		-	3	3	
Other Supplemental Labor														
49	Special Events Seasonal Intern		-	-	3,515	3,515	-	-	-	-	-	3,515	3,515	
50	Other Temps & Interns		-	-	250	250	-	-	-	-	-	250	250	
	Total Other Supplemental Labor		-	-	3,765	3,765	-	-	-	-	-	3,765	3,765	
Management Services														
54	Bay Area Economics		-	-	12,500	12,500	-	5,000	-	-	-	17,500	17,500	
55	Historic Tax Credit Advisors		-	-	-	-	-	-	-	-	-	-	-	
56	John Reynolds, NPS Advisor		-	-	1,500	1,500	-	-	-	-	-	1,500	1,500	
57	Visitor Count Survey		-	6,000	-	6,000	-	-	-	-	6,000	-	6,000	
58	Senior Accountant (Contractor)		-	-	-	-	-	-	-	-	-	-	-	
59	Supplemental Security Services Contract		-	59,696	254,621	314,317	-	-	-	-	59,696	254,621	314,317	
	Total Management Services		-	65,696	268,621	334,317	-	5,000	-	-	65,696	273,621	339,317	
Public Program Costs														
63	Casemate Museum Operating Costs		-	-	-	-	-	-	-	-	-	-	-	
64	Utilities		-	-	-	-	-	-	-	-	-	-	-	
65	Security		-	-	-	-	-	-	-	-	-	-	-	
66	PILOT (Museum has been declared exempt)		-	-	-	-	-	-	-	-	-	-	-	
67	Repairs, Maint & Custodial		-	-	-	-	-	-	-	-	-	-	-	
68	Contracts		-	-	-	-	-	-	-	-	-	-	-	
69	Publ Rel/Marketing		-	-	-	-	-	-	-	-	-	-	-	
70	Gen & Admin		-	-	-	-	-	-	-	-	-	-	-	
71	Special Events Costs		-	-	-	-	-	-	-	-	-	-	-	
	Total Public Program Costs		-	-	-	-	-	-	-	-	-	-	-	
Utility Operating Costs														
75	Electric Utility Facility Charge		-	-	720,000	720,000	-	-	-	-	-	720,000	720,000	
76	Utility Marking Fees (Miss Utility/VUPS)		-	-	2,500	2,500	-	-	-	-	-	2,500	2,500	
77	PPEA Operator for Water/Sewer/Stormwater/Gas		-	-	1,366,534	1,366,534	-	-	-	-	-	1,366,534	1,366,534	
	Total Utility Operating Costs		-	-	2,089,034	2,089,034	-	-	-	-	-	2,089,034	2,089,034	
Public Information, P/R and Marketing														
81	Public Notices		-	-	5,000	5,000	-	-	-	-	-	5,000	5,000	
82	Marketing Consultant		-	-	57,000	57,000	-	-	-	2,640	-	54,360	57,000	
83	Public Relations Consultant		-	-	33,000	33,000	-	-	-	-	-	33,000	33,000	
84	Marketing - Graphics and Design		-	3,500	2,500	6,000	-	-	-	-	3,500	2,500	6,000	
85	Marketing - Advertising		-	1,000	30,000	31,000	-	-	-	-	1,000	30,000	31,000	
86	Tradeshows		-	-	1,500	1,500	-	-	-	-	-	1,500	1,500	
87	Web Site Hosting		-	-	12,800	12,800	-	-	-	396	-	12,404	12,800	
88	Domain Name Registrations		-	-	1,000	1,000	-	-	-	-	-	1,000	1,000	
	Total Public Information, P/R and Marketing		-	-	4,500	142,800	-	-	-	3,036	4,500	139,764	147,300	

GOVERNMENT FUND		BUDGET FOR FY16-17 FISCAL YEAR					BUDGET FOR FY16-17 FISCAL YEAR					BUDGET FOR FY16-17 FISCAL YEAR				
		Approved by FMA Board on 6/16/16					Budget Savings	Budget Adjustments	OEA Grant	Revised FY17 Budget for Fin Cmte and Board						
		FY16 OEA	FY17 OEA	FY17 COVA	FY17 COVA	FY16-17	FY16-17	FY16-17	FY16-17	FY16-17	FY16 OEA	FY17 OEA	FY17 COVA	FY17 COVA	FY16-17	
Budget Carryover	Budget New OEA Grant	Budget Casemate	Budget Govt Fund	Budget TOTAL	Budget TOTAL	Budget TOTAL	Budget TOTAL	Budget TOTAL	Budget Carryover	Budget New OEA Grant	Budget Casemate	Budget Govt Fund	Budget TOTAL			
Architectural, Engineering and Market Research																
92	Kimley-Horn		16,126	-	136,934	153,060	-	(25,060)	-	-	115,200	-	12,800	128,000		
93	Main Gate Water Line Repair - Design Fees							64,850		-	-	-	64,850	64,850		
94	Visitor Center Renovation - Design Fees							560,000		-	-	-	560,000	560,000		
95	Property Survey Fees		-	-	12,500	12,500	-	-	-	-	-	-	12,500	12,500		
96	GIS Project Phase I and II		-	-	-	-	-	-	-	-	-	-	-	-		
97	Historic Structure Report (Casemate)	-	-	-	-	-	-	-	-	-	-	-	-	-		
98	Master Plan Project		-	-	25,000	25,000	-	-	-	-	-	-	25,000	25,000		
99	Matrix Environmental		17,256	-	25,452	42,708	-	22,205	-	-	25,488	-	39,425	64,913		
100	Architectural On-Call Service		-	-	35,000	35,000	(17,500)	-	-	-	-	-	17,500	17,500		
101	Engineering On-Call Service		-	-	35,000	35,000	(17,500)	-	-	-	-	-	17,500	17,500		
102	Unallocated OEA Funding		-	-	-	-	-	-	-	-	-	-	-	-		
103	Environmental Management Consultant		-	-	35,000	35,000	-	-	-	-	-	-	35,000	35,000		
104	Economic Impact Statement		-	-	-	-	-	-	-	-	-	-	-	-		
105	Signage Study (OEA)	50,000	-	-	-	50,000	-	-	-	50,000	-	-	-	50,000		
106	NPS Task Agreement P15AC01886		-	-	250,000	250,000	-	-	-	-	-	-	250,000	250,000		
107	Sanitary Sewer Evaluation Assessment					-	-	-	111,320	-	111,320	-	-	111,320		
108	Emergency Exit Assessment					-	-	-	100,000	-	51,000	-	49,000	100,000		
109	Parking Study/Strategic Plan					-	-	-	47,950	-	47,950	-	-	47,950		
110	Finger Pier Engineering Design					-	-	28,000	-	-	-	-	28,000	28,000		
111	Commercial Appraisals		-	-	-	-	-	-	-	-	-	-	-	-		
112	Disputed Property Appraisals		-	-	-	-	-	-	-	-	-	-	-	-		
113	Residential Appraisals		-	-	-	-	-	-	-	-	-	-	-	-		
Total Arch & Eng and Market Research		50,000	33,382	-	554,886	638,268	(35,000)	649,995	259,270	50,000	350,958	-	1,111,575	1,512,533		
General and Administrative																
117	Postal & Express Services		-	-	1,000	1,000	-	-	-	-	-	-	1,000	1,000		
118	Printing Services		4,000	6,500	14,500	25,000	-	-	-	-	6,874	6,500	11,626	25,000		
119	Local Exchange Services		12,139	2,000	461	14,600	-	-	-	-	11,489	2,000	1,111	14,600		
120	Wireless Services		504	-	8,096	8,600	-	-	-	-	552	-	8,048	8,600		
121	Skilled Services		396	2,100	-	2,496	-	-	(396)	-	-	2,100	-	2,100		
122	Organization Memberships		1,000	2,200	1,800	5,000	-	-	-	-	500	2,200	2,300	5,000		
123	Publication Subscriptions		-	-	1,000	1,000	-	-	-	-	-	-	1,000	1,000		
124	Employee Workshops and Conferences		-	15,100	16,000	31,100	-	-	-	-	-	15,100	16,000	31,100		
125	Employee Education and Development		-	3,200	10,000	13,200	-	-	-	-	-	3,200	10,000	13,200		
126	Audit Fees		8,600	-	13,900	22,500	-	-	-	-	8,855	-	13,645	22,500		
127	BRAC Attorney Fees		-	-	32,500	32,500	-	(7,500)	-	-	25,000	-	-	25,000		
128	Other Attorney Fees		-	-	75,000	75,000	-	-	-	-	75,000	-	-	75,000		
129	Payroll Fees		-	-	7,000	7,000	-	-	-	-	-	-	7,000	7,000		
130	Reference Checks for HR		-	-	100	100	-	-	-	-	-	-	100	100		
131	Bank Service Fees		-	-	1,200	1,200	-	-	-	-	-	-	1,200	1,200		
132	Line of Credit Charges		-	-	1,000	1,000	-	-	-	-	-	-	1,000	1,000		
133	Custodial Services		-	24,012	4,802	28,814	-	-	-	-	3,120	24,012	1,682	28,814		
134	Grounds Maintenance		-	-	4,741	4,741	-	-	-	-	1,259	-	3,482	4,741		
135	Building Maintenance and Repair		-	38,284	2,000	40,284	-	-	-	-	-	38,284	2,000	40,284		
136	Equipment Maintenance and Repair		-	17,000	10,000	27,000	-	-	-	-	-	17,000	10,000	27,000		
137	Moving and Relocation Services		-	-	5,000	5,000	-	-	-	-	-	-	5,000	5,000		
138	Meeting Cost/Supplies		-	7,300	6,900	14,200	-	-	-	-	506	7,300	6,394	14,200		
139	Computer IT maintenance and cabling		-	-	51,500	51,500	-	-	11,500	-	25,200	-	37,800	63,000		

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		FY16 OEA	FY17 OEA	FY17 COVA	FY17 COVA	FY16-17	FY16-17	FY16-17	FY16-17	FY16-17	FY16 OEA	FY17 OEA	FY17 COVA	FY17 COVA	FY16-17	
	Budget Carryover	Budget New OEA Grant	Budget Casemate	Budget Govt Fund	Budget TOTAL	Budget TOTAL	Budget TOTAL	Budget TOTAL	Budget TOTAL	Budget Carryover	Budget New OEA Grant	Budget Casemate	Budget Govt Fund	Budget TOTAL		
140	Data Backup Services	-	-	1,200	1,200	-	-	-	-	-	-	-	1,200	1,200		
141	Travel, Subsistence and Lodging	-	2,000	7,694	9,694	-	-	-	-	-	2,478	2,000	5,216	9,694		
142	Auto Gas and Maintenance	-	-	1,000	1,000	-	-	-	-	-	-	-	1,000	1,000		
143	Office Supplies	-	12,000	17,893	29,893	-	-	-	-	-	8,600	12,000	9,293	29,893		
144	Research Materials	-	1,000	1,000	2,000	-	-	-	-	-	-	1,000	1,000	2,000		
145	BCOM Cooperative Service Cost	-	-	20,000	20,000	-	-	-	-	-	-	-	20,000	20,000		
146	Archeologist Service Cost	-	-	15,000	15,000	(5,000)	-	-	-	-	-	-	10,000	10,000		
147	VDEQ Cooperative Service Cost	-	-	5,000	5,000	(5,000)	-	-	-	-	-	-	-	-		
148	PILOT Fee to Hampton	-	-	4,000	4,000	-	-	-	-	-	-	-	4,000	4,000		
149	Refuse Service Charges	-	-	2,500	2,500	-	-	-	-	-	-	-	2,500	2,500		
150	Utilities	-	15,000	20,000	35,000	-	-	-	-	-	13,855	15,000	6,145	35,000		
151	Equipment Rentals	-	-	4,151	4,151	-	-	-	-	-	2,696	-	1,455	4,151		
152	Building Rentals	-	-	5,000	5,000	-	-	-	-	-	-	-	5,000	5,000		
153	Property Insurance	-	-	1,511	1,511	-	-	-	-	-	1,266	-	245	1,511		
154	Workers Comp Insurance	-	-	1,320	1,320	-	-	-	-	-	941	-	379	1,320		
155	D&O Insurance / Bonding	-	-	5,950	5,950	-	-	-	-	-	2,300	-	3,650	5,950		
156	Auto Insurance	-	-	120	120	-	-	-	-	-	-	-	120	120		
	Total G&A	-	26,639	147,696	381,839	556,174	(10,000)	(7,500)	11,104	-	190,491	147,696	211,591	549,778		
	Furniture, Fixtures and Equipment															
160	Desktop Computer Systems	-	-	14,600	14,600	-	-	-	-	-	-	-	14,600	14,600		
161	Mobile Computers	-	-	1,500	1,500	-	-	-	-	-	-	-	1,500	1,500		
162	Computer Hardware/server	-	25,000	9,500	34,500	(25,000)	-	-	-	-	-	25,000	(15,500)	9,500		
163	Copper/Fiber Network Equipment	-	-	5,000	5,000	-	-	-	-	-	-	-	5,000	5,000		
164	Computer Software	-	-	9,000	9,000	-	-	-	-	-	-	-	9,000	9,000		
165	Accounting Software Upgrade	-	-	-	-	-	-	-	-	-	-	-	-	-		
166	Phone System Upgrade	-	-	-	-	-	-	39,000	-	-	-	-	39,000	39,000		
167	Utility Billing Software	-	-	15,000	15,000	-	-	-	-	-	-	-	15,000	15,000		
168	Front Gate Security Cameras	-	-	-	-	-	-	-	-	-	-	-	-	-		
169	Office Furniture and Appurtenances	-	-	10,000	10,000	-	-	-	-	-	-	-	10,000	10,000		
170	Casemate - Water Diverter Shields	-	8,000	-	8,000	-	-	-	-	-	-	8,000	-	8,000		
171	Casemate - HSR Identified Projects	-	27,600	-	27,600	(27,600)	-	-	-	-	-	-	-	-		
172	Casemate - Archive Relocation	-	23,607	-	23,607	-	-	-	-	-	-	23,607	-	23,607		
173	Casemate - Collections Management Software	-	2,350	1,650	4,000	-	-	-	-	-	-	2,350	1,650	4,000		
174	Casemate - Door Replacement Phased Project	-	8,000	-	8,000	-	-	-	-	-	-	8,000	-	8,000		
175	Casemate - Electrical System Study and Upgrade	-	10,000	-	10,000	-	-	-	-	-	-	10,000	-	10,000		
176	Casemate - FF&E	-	21,000	-	21,000	-	-	-	-	-	-	21,000	-	21,000		
177	Casemate - HVAC Replacements	-	10,000	-	10,000	-	-	-	-	-	-	10,000	-	10,000		
	Total FF&E	-	-	135,557	66,250	201,807	(52,600)	39,000	-	-	-	107,957	80,250	188,207		
180	TOTAL COSTS	50,000	550,551	750,292	4,529,289	5,880,132	(126,736)	686,495	270,374	50,000	1,021,058	716,915	4,922,292	6,710,265		
	Property and Improvements															
184	VDOT - Sign and Pavement Marking	-	-	35,000	35,000	-	-	-	-	-	-	-	35,000	35,000		
185	- ADA ramps/sidewalks/curb replace	-	-	165,000	165,000	-	-	-	-	-	-	-	165,000	165,000		
186	- Bridge Inspections	-	-	17,100	17,100	-	-	-	-	-	-	-	17,100	17,100		
187	Engineering (Kimley-Horn)	-	-	30,000	30,000	-	-	-	-	-	-	-	30,000	30,000		
188	Street Sweeping (Veolia)	-	-	27,000	27,000	-	-	-	-	-	-	-	27,000	27,000		
		-	-	274,100	274,100	-	-	-	-	-	-	-	274,100	274,100		

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		FY16 OEA	FY17 OEA	FY17 COVA	FY17 COVA	FY16-17				FY16-17	FY16-17	FY16-17	FY16-17	FY16-17
	Budget Carryover	Budget New OEA Grant	Budget Casemate	Budget Govt Fund	Budget TOTAL	Budget TOTAL	Budget TOTAL	Budget TOTAL	Budget Carryover	Budget New OEA Grant	Budget Casemate	Budget Govt Fund	Budget TOTAL	
238	Tenant Improvements (to Enterprise Fund Budget)								-	-	-	-	-	
239	Finger Pier Repairs and Expansion							195,675	-	-	-	195,675	195,675	
240	Tenant Improvement for FMA Office Building		-	-	-	-	-	-	-	-	-	-	-	
		-	-	-	-	-	-	195,675	-	-	-	195,675	195,675	
243	Total Property and Improvements	-	-	-	274,100	274,100	-	195,675	-	-	-	469,775	469,775	
	CASH REQUIRED													
246	Personnel Services	-	490,530	396,843	1,022,094	1,909,467	(29,136)	-	-	-	476,573	391,066	1,012,692	1,880,331
247	Other Supplemental Labor	-	-	-	3,765	3,765	-	-	-	-	-	-	3,765	3,765
248	Management Services	-	-	65,696	268,621	334,317	-	5,000	-	-	-	65,696	273,621	339,317
249	Public Program Costs (Casemate)	-	-	-	-	-	-	-	-	-	-	-	-	
250	Utility Operating Costs	-	-	-	2,089,034	2,089,034	-	-	-	-	-	2,089,034	2,089,034	
251	Public Information, PR & Marketing	-	-	4,500	142,800	147,300	-	-	-	-	3,036	4,500	139,764	147,300
252	Architectural & Engineering	50,000	33,382	-	554,886	638,268	(35,000)	649,995	259,270	50,000	350,958	-	1,111,575	1,512,533
253	General & Administrative	-	26,639	147,696	381,839	556,174	(10,000)	(7,500)	11,104	-	190,491	147,696	211,591	549,778
254	Furniture & Equipment	-	-	135,557	66,250	201,807	(52,600)	39,000	-	-	-	107,957	80,250	188,207
255	Property & Improvements	-	-	-	274,100	274,100	-	195,675	-	-	-	-	469,775	469,775
256	TOTAL COSTS	50,000	550,551	750,292	4,803,389	6,154,232	(126,736)	882,170	270,374	50,000	1,021,058	716,915	5,392,067	7,180,040
	CASH AVAILABLE													
	Revenues													
260	Funds Carryover from prior FY	-	-	-	1,612,029	1,612,029	-	-	-	-	-	-	1,612,029	1,612,029
261	Carryover to next FY	-	-	-	-	-	-	-	-	-	-	-	-	-
262	Casemate Fees for Tours and Admissions	-	-	-	5,000	5,000	-	-	-	-	-	5,000	-	5,000
263	Funding (to)/from Enterprise Fund	-	-	-	(2,313,384)	(2,313,384)	88,984	(138,488)	-	-	-	-	(2,362,888)	(2,362,888)
264	Total Revenues	-	-	-	(696,355)	(696,355)	88,984	(138,488)	-	-	-	5,000	(750,859)	(745,859)
	Appropriations and Grants													
267	OEA Reimbursement Grant	50,000	550,551	-	-	600,551	-	-	470,507	50,000	1,021,058	-	-	1,071,058
268	Fort Monroe Foundation	-	-	-	-	-	-	-	-	-	-	-	-	-
269	VDOT Urban Maintenance Grant	-	-	-	275,000	275,000	-	-	-	-	-	-	275,000	275,000
270	NPS Task Agreement P15AC01886	-	-	-	250,000	250,000	-	-	-	-	-	-	250,000	250,000
271	NPS Task Agreement Items 2&5 Jul - Jun	-	-	-	396,420	396,420	-	-	-	-	-	-	396,420	396,420
272	State Appropriation, General Fund	-	-	-	5,298,368	5,298,368	(215,720)	-	-	-	-	-	5,082,648	5,082,648
273	DRM Insurance Proceeds	-	-	-	-	-	-	64,850	-	-	-	-	64,850	64,850
274	VPBA Bond Proceeds	-	-	-	-	-	-	560,000	-	-	-	-	560,000	560,000
275	RFAB Recreational Fishing Grant	-	-	-	-	-	-	195,675	-	-	-	-	195,675	195,675
276	Miscellaneous Income	-	-	-	-	-	-	-	-	-	-	-	-	-
277	Supplemental Appropriation	-	-	-	30,248	30,248	-	-	-	-	-	-	30,248	30,248
279	Total Appropriations and Grants	50,000	550,551	-	6,250,036	6,850,587	(215,720)	820,525	470,507	50,000	1,021,058	-	6,854,841	7,925,899
281	TOTAL REVENUE & GRANTS	50,000	550,551	-	5,553,681	6,154,232	(126,736)	682,037	470,507	50,000	1,021,058	5,000	6,103,982	7,180,040
283	Change in Net Position	0	0	(750,292)	750,292	0	(0)	(200,133)	200,133	0	0	(711,915)	711,915	(0)