



Fort Monroe Authority Board of Trustees  
Bay Breeze Conference Center  
490 Fenwick Road  
Fort Monroe, VA  
Agenda  
May 23, 2013  
1:00 pm – 4:00 pm

**PUBLIC MEETING: PLEASE POST**

**Call to Order – 1:00 pm**

1. Opening Comments – Terrie Suit, Chairman
2. Roll Call – Jessica Turner, Assistant Secretary
3. Approval of Minutes from March 28, 2013 Meeting – Terrie Suit, Chairman

**Reports and Briefings**

4. Executive Director's Report – Glenn Oder, Executive Director
  - Operations Report
  - Real Estate Activity Report
  - Public Programs Status Report
  - Casemate Museum Update
  - Communications Report
  - Historic Preservation Progress Report
  - Fort Monroe Foundation Report
5. Finance Report – John Hutcheson, Deputy Executive Director
  - Year-to-date financials
6. Chairman's Report – Terrie Suit, Chairman
7. Fort Monroe National Monument Report – Kirsten Talken-Spaulding, Superintendent
8. Army Caretaker Report – Jeff Pasquino, Army Caretaker
9. City of Hampton Report – Mary Bunting, City Manager

**Old Business**

10. Ratification of Certain Board Actions – Glenn Oder
  - Public Comment
  - ACTION ITEM: Resolution

(over)

**New Business**

- 11. Casemate Museum Collections Management Policy – Glenn Oder
  - Public Comment
  - ACTION ITEM: Adoption of Collections Policy

**Public Comment**

**Executive Session** – in accordance with VA statute 2.2-3711(a)(1)(3)(4)(5)(6)(7) and (29)

- 12. Update and discussion of transfer negotiations of disputed property

**Reconvene**

- 13. Next Meeting is July 25, 2013. This will be the Annual Meeting.

**Adjournment – 4:00 pm**

Leasing Inventory Status (as of 5/14/2013)	
Total Homes In Inventory	176
Homes Not Leasable	8
Home Requiring Add'tl Repair	3
Homes Immediately Leasable	33
Homes Leased	132
Occupancy	80%