



Fort Monroe Authority Board of Trustees  
Bay Breeze Conference Center  
490 Fenwick Road  
Fort Monroe, VA  
ANNUAL MEETING  
Agenda  
July 25, 2013  
1:00 pm – 4:00 pm

PUBLIC MEETING: PLEASE POST

**Call to Order – 1:00 pm**

1. Opening Comments – Terrie Suit, Chairman
2. Roll Call – Jessica Turner, Assistant Secretary
3. Approval of Minutes from May 23, 2013 Meeting – Terrie Suit, Chairman

**Reports and Briefings**

4. Executive Director's Report – Glenn Oder, Executive Director
  - Operations Report
  - Real Estate Activity Report
  - Public Programs Status Report
  - Casemate Museum Update
  - Communications Report
  - Historic Preservation Progress Report
  - Fort Monroe Foundation Report
5. Finance Report – John Hutcheson, Deputy Executive Director
  - Year-to-date financials
  - FY14 Budget
    - Public Comment
    - ACTION ITEM: Adoption of Budget
6. Chairman's Report – Terrie Suit, Chairman
7. Nominating Committee Report – Colin Campbell, Chairman
  - Public Comment
  - ACTION ITEM: Election of Board Officers to assume office upon adjournment
8. Fort Monroe National Monument Report – Kirsten Talken-Spaulding, Superintendent
9. Army Caretaker Report – Jeff Pasquino, Army Caretaker

(over)

10. City of Hampton Report – Mary Bunting, City Manager

**Old Business**

11. Board of Trustees Handbook Update – Glenn Oder, Executive Director
12. Master Plan Update – Glenn Oder, Executive Director

**New Business**

**Public Comment**

**Executive Session** – in accordance with VA statute 2.2-3711(a)(1)(3)(4)(5)(6)(7) and (29)

13. Update and discussion of transfer negotiations of disputed property

**Reconvene**

14. Next Meeting is October 24, 2013

**Adjournment – 4:00 pm**

Leasing Inventory Status	
Total Homes In Inventory	176
Homes Not Leasable	8
Home Requiring Add'tl Repair	3
Homes Immediately Leasable	165
Homes Leased	144
Occupancy	87%