

Fort Monroe Authority

Board Meeting Agenda—January 6, 2011

Bay Breeze Community Center, Fenwick Drive, Fort Monroe, Virginia

PUBLIC MEETING: PLEASE POST

Note: Appropriate portions of this agenda may be discussed in executive session

- 1:00 PM **Call to Order and Opening Comments**– Terrie Suit, Chairman (5 minutes)
- 1:05 PM **Roll Call**–Nia Lissimore, Assistant Secretary (5 minutes)
- 1:10 PM **Approval of Minutes from the November 18, 2010 Meeting**–Chairman Terrie Suit (5 minutes)
- 1:15 PM **Chairman’s Report** - Terrie Suit, FMA Chairman (10 minutes)
- 1:25 PM **Financial Report**–John Hutcheson, Director Operations (30 minutes)
 ➤ Year to date financials
 ➤ Budget
- 1:55 PM **Reports and Briefings**
- National Park Service Report** - Terry Moore, Chief of Park Planning and Special Studies, North East Region, National Park Service (20 minutes)
- Legislative Affairs Committee Report** - Molly Ward, City of Hampton Mayor (5 minutes)
- Executive Director Remarks** - Bill Armbruster, Executive Director (10 minutes)
- Office of Economic Adjustment** - Jay Sweat, Fort Monroe Project Manager (10 minutes)
- Legal Matters**– Steve Owens, Office of the Attorney General, Cynthia Hudson, City of Hampton City Attorney (20 minutes)
 ➤ Legislation Report - **ACTION ITEM**
- Army Update** - Colonel Anthony Reyes, Garrison Commander (10 minutes)
- Real Estate Report** - Jerry Moore, FMA Director of Real Estate (5 minutes)
- Casemate Museum Memorandum of Agreement**– Joe Rainer, Chief of Museums and Historic Properties, Bill Armbruster, Executive Director (20 minutes) - **ACTION ITEM**

Fort Monroe Foundation Report - Steve Owens, OAG, Otto Konrad, Kauffman & Canoles (30 minutes)

- Articles of Incorporation **ACTION ITEM**
- By-Laws - **ACTION ITEM**

City of Hampton Local Government/City Services -Steve Owens and Mary Bunting, Hampton City Manager, Bill Armbruster (20 minutes)

4:25 PM **Public Comment**

Old Business

New Business

Executive Session - in accordance with VA Statute §2.2-3711(A)(3)(5)(6)(7)(30)

Reconvene

4:50 PM **Adjournment**

Next Meeting: March 24, 2011, Bay Breeze Community Center

Leasing Inventory Status (as of 12/27/10)	
Units under FMA Management	117
Vacant Units	9
Percentage Leased	92.3%