



Fort Monroe Authority Board of Trustees Meeting
December 13, 2012 – 12:30pm
Bay Breeze Conference Center
490 Fenwick Road
Fort Monroe, VA
Agenda

PUBLIC MEETING: PLEASE POST

- 12:30 PM Call to Order and Opening Comments – Terrie Suit, Chairman
- 12:35 PM Roll Call – Jessica Turner, Assistant Secretary
- 12:40 PM Approval of Minutes from October 25, 2012 Meeting – Terrie Suit, Chairman
- 12:45 PM Reports and Briefings
- (30 min) Executive Director's Report – Glenn Oder, Executive Director
 - Operations Report
 - Real Estate Activity Report
 - Public Programs Status Report
 - Communications Report
 - Historic Preservation Progress Report
 - Proposed 2013 Calendar
- (10 min) Financial Report – John Hutcheson, Deputy Executive Director
 - Year-to-date financials
 - FY12 Audit Presentation
 - Public Comment
 - ACTION ITEM: FY12 Audit
- (2 min) Chairman's Report – Terrie Suit, Chairman
- (2 min) Fort Monroe Foundation Report – Carrie Roth, Foundation President
- (2 min) Fort Monroe National Monument Report – Kirsten Talken-Spaulding, Superintendent
- (2 min) Army Caretaker Report – Jeff Pasquino, Army Caretaker

(over)

- (30 min) Legal Update – Steve Owens, Senior Assistant Attorney General
 - Board Handbook outline
 - Amendments to Bylaws Presentation
 - Public Comment
 - ACTION ITEM: Amendments to Bylaws
 - Potential Legislative Action Presentation
 - Public Comment
 - ACTION ITEM: Potential legislative actions

- 2:03 PM Old Business

- 2:05 PM New Business

- (10 min) Casemate Museum Governance Update – Shawn Halifax, Director of Public Programs

- (50 min) Master Plan Update
 - FMA Overview – Steve Owens, Senior Assistant Attorney General
 - Presentation – Fred Merrill, Sasaki Associates

- (20 min) STEAM Academy Presentation
 - Site Location – Glenn Oder, Executive Director
 - STEAM Academy Steering Committee – Caroline Martin, Co-Founder
 - PAG Report on MOU – Glenn Oder, Executive Director
 - Public Comment on STEAM Academy MOU
 - ACTION ITEM: STEAM Academy MOU

- 3:25 PM Public Comment

- 3:45 PM Executive Session – in accordance with VA statute 2.2-3711(a)(1)(3)(4)(5)(6)(7) and (29)
 - Update and discussion of ongoing Economic Development Conveyance and transfer negotiations with the Army

- 4:25 PM Reconvene

- 4:30 PM Adjournment

| Leasing Inventory Status (as of 12/6/2012) | |
|--|-----|
| Homes available for lease | 176 |
| Homes leased | 112 |
| Occupancy | 64% |