

Board Meeting Agenda – September 29, 2011
Fort Monroe Theatre
42 Tidball Road, Ft. Monroe, VA

PUBLIC MEETING: PLEASE POST

- 1:00 PM **Call to Order and Opening Comments** – Terrie Suit, Chairman
- 1:05 PM **Roll Call** – Nia Lissimore, Assistant Secretary
- 1:10 PM **Approval of Minutes from August 18, 2011 Meeting** – Terrie Suit, Chairman
- 1:15 PM **Reports and Briefings**
- (15 min) **Executive Director’s Report** – Glenn Oder, Executive Director
- FMA Team Introductions
 - Hurricane Irene Update
 - Update on Wherry Apartments
- (15 min) **Operations Report** – John Hutcheson, Director of Operations
- Year to Date Financials
- (10 min) **Real Estate Report** – Jerry Moore, Director of Real Estate
- (10 min) **Public Programs Report** – Shawn Halifax, Director of Public Programs
- (10 min) **Historic Preservation Report** – Cheryl Widell, Director of Heritage Assets and Historic Preservation Officer
- (5 min) **Chairman’s Report** – Terrie Suit, Chairman
- (5 min) **Legal Update** – Steve Owens, Senior Assistant Attorney General
- Nomination of Jessica Turner as Assistant Secretary
- (5 min) **Fort Monroe Foundation Report** – Carrie Cantrell, Committee Chairman
- (5 min) **City of Hampton Report** – Mary Bunting, Hampton City Manager
- (5 min) **NPS Working Group Report** – Molly Ward, Working Group Chairman
- (5 min) **Communications Committee Report** – James Church, Committee Chairman and Glenn Oder, Executive Director

2:45 PM **Public Comment**

Old Business

New Business

2:55 PM **Executive Session** – in accordance with VA statute 2.2-3711(a)(1)(3)(4)(5)(6)(7) and (29)

3:30 PM **Reconvene**

3:35 PM **Next Meeting Date**

3:40 PM **Adjournment**

Next Meeting: Friday, October 21, 2011

Leasing Inventory Status	
Units Available for Lease	269
Vacant Units	127
Percentage Leased	52.8