



Fort Monroe Authority Board of Trustees
Bay Breeze Conference Center
490 Fenwick Road
Fort Monroe, VA
Agenda
October 24, 2013
1:00 pm – 5:00 pm

PUBLIC MEETING: PLEASE POST

Call to Order – 1:00 pm

1. Opening Comments – John Lawson, Chairman
2. Roll Call – Jessica Turner, Assistant Secretary
3. Approval of Minutes from July 25, 2013 Meeting – John Lawson, Chairman

Reports and Briefings

4. Executive Director's Report – Glenn Oder, Executive Director
 - Operations Report
 - Real Estate Activity Report
 - Public Programs Status Report
 - Casemate Museum Update
 - Communications Report
 - Historic Preservation Progress Report
 - Fort Monroe Foundation Report
 - Proposed 2014 Meeting Calendar
5. Finance Report – John Hutcheson, Deputy Executive Director
 - Year-to-date financials
 - FY13 Audit Presentation – Cherry Bekaert Holland
 - Public Comment
 - ACTION ITEM: Accept FY13 Audit
6. Chairman's Report – John Lawson, Chairman
 - Committee Assignments
7. Fort Monroe National Monument Report – Kirsten Talken-Spaulding, Superintendent
8. Army Caretaker Report – Jeff Pasquino, Army Caretaker
9. City of Hampton Report – Mary Bunting, City Manager
10. Historic Preservation Report – Kathleen Kilpatrick, State Historic Preservation Officer

(over)

Old Business

- 11. Master Plan Presentation – Fred Merrill, Sasaki Associates
 - Public Comment
 - ACTION ITEM: Approve Master Plan

New Business

- 12. Resolution for Delegation of Authority to Executive Director – Jim Fiorelli
 - Public Comment
 - ACTION ITEM: Approve Resolution
- 13. STEAM Academy Letter of Intent to Lease – Glenn Oder, Executive Director

General Public Comment

Executive Session – in accordance with VA statute 2.2-3711(a)(1)(3)(4)(5)(6)(7) and (29)

- 14. Update and discussion of transfer negotiations of disputed property
- 15. Discussion of personnel matters

Reconvene

- 16. Next Meeting is December 12, 2013.

Adjournment – 5:00 pm

Leasing Inventory Status (as of 10/17/2013)	
Total Homes In Inventory	176
Homes Not Leasable	11
Home Requiring Add'tl Repair	5
Homes Immediately Leasable	8
Homes Leased	152
Occupancy	92%