



Fort Monroe Authority Board of Trustees  
February 16, 2017  
Meeting Minutes

The Fort Monroe Authority (FMA) Board of Trustees meeting was held on February 16, 2017 at the Patrick Henry Building West Reading Room, located at 1111 East Broad Street, Richmond, VA 23219.

**Call to Order**

**1. Opening Comments – Jim Moran, Chairman**

Chairman Moran called the meeting to order at 1:01pm.

**2. Roll Call – Jessica Turner, Assistant Secretary**

**Present:** Chairman Jim Moran, Colin Campbell, Destry Jarvis, Jay Joseph, Kim Maloney, Secretary Molly Ward, Larry Wilder for Secretary Todd Haymore

**Absent:** Vice-Chairman Ralph Northam, Dr. Bill Harvey, Delegate Gordon Helsel, Senator Mamie Locke

Delegate Gordon Helsel, Senator Mamie Locke, and Vice-Chairman Ralph Northam are unable to attend due to their commitments to the General Assembly.

Clark Mercer, Chief of Staff to Lieutenant Governor Ralph Northam, was also in attendance.

**3. Approval of Minutes from December 15, 2016 – Jim Moran, Chairman**

**MOTION:** I move the approval of the December 15, 2016 meeting minutes (APPENDIX I).

**So moved:** Mr. Jarvis

**Seconded:** Mr. Joseph

**Discussion:** None.

**Public Comment:** None.

**Unanimously approved.**

**Reports and Briefings**

**4. Executive Director's Report – Glenn Oder, Executive Director**

Executive Director Glenn Oder reviewed the Executive Director's Report included in Board packet (APPENDIX II).

Ms. Bunting commented that she discussed the issue of getting the story of Freedom's Fortress into the SOLs with Director Oder and, although the FMA staff

has done all it can do at this point, this should be an ongoing effort to get Freedom's fortress included in the Virginia SOL program.

Mr. Campbell commented that Senators Mark Warner and Tim Kaine are working on legislation to regarding the 400<sup>th</sup> anniversary of slavery. Mr. Jarvis stated that this is a good time to establish a relationship with the National Museum of African American History and Culture. Chairman Moran requested Director Oder pursue a meeting with the Museum. Mr. Campbell also asked that Director Oder reach out to the Senators regarding their efforts and be sure that Fort Monroe is involved.

**5. Financial Report – John Hutcheson, Deputy Executive Director**

Mr. Hutcheson reviewed the Financial Report included in the Board packet (APPENDIX III).

**6. Chairman's Report – Jim Moran, Chairman**

There is no Chairman's Report.

**7. Executive Committee Report – Ralph Northam, Vice-Chairman**

Director Oder stated that minutes from the Executive Committee meeting are included in the Board packet (APPENDIX IV). At the meeting, the Executive Committee passed a resolution authorizing the Chairman or Vice-Chairman to sign the documents with the Army to transfer the property.

**MOTION:** I move the approval of the January 10, 2017 Executive Committee meeting minutes.

**So moved:** Mr. Campbell

**Seconded:** Mr. Joseph

**Discussion:** None.

**Public Comment:** None.

**Unanimously approved.**

Secretary Ward expressed her gratitude to everyone who worked on this issue and stated that the FMA should send thank you letters to everyone involved, particularly Secretaries John Harvey and Aubrey Lane and the Attorney General.

**8. Fort Monroe National Monument Report – Terry Brown, Superintendent**

Superintendent Terry Brown gave a presentation on the status and future of Fort Monroe National Monument (APPENDIX V).

**9. City of Hampton Report – Bruce Sturk, Director of Federal Facilities**

Mr. Sturk reported that the City's resiliency planning effort is partnering with the FMA and NPS and will be meeting in April 2017.

**Old Business**

**10. Legislation Update – Glenn Oder**

Director Oder reported that the Senate Bill has passed and is awaiting signature by the Governor and the House Bill is awaiting a vote in Senate Committee and the FMA expects it to be passed and sent to the Governor for signature soon.

## New Business

### 11. Resolution to Transfer Property from FMA to Commonwealth – Katheryn Surface Burks, Senior Assistant Attorney General

Ms. Burks reviewed the Resolution included in the Board packet (APPENDIX VI). Ms. Burks reported that the Deed should be delivered in the next several weeks. The Deed will convey the property to the FMA as the Local Redevelopment Authority (LRA). Therefore, the Board needs to vote to convey the property from the FMA to the Commonwealth so that this property can be titled along with the previous reversionary property.

Mr. Hutcheson stated that the environmental carve-out areas will transfer to the FMA or Commonwealth, depending on which parcel they fall, once cleanup is completed by the Army. Those carve-outs that transfer to the FMA will be conveyed to the Commonwealth at that time.

Mr. Jarvis inquired about whether Guest Services, Inc. will continue to operate the Marina once the property transfers. Director Oder responded that they will continue to operate it for the time being until the environmental carve-outs are resolved. Eventually, the FMA will seek operators who would be interested in expanding and operating the Marina. Chairman Moran requested that the Marina and the Chamberlin be included in the discussion topics for the Board Retreat.

**MOTION:** I move the approval of the resolution as presented.

**So moved:** Mr. Joseph

**Seconded:** Mr. Campbell

**Discussion:** None.

**Public Comment:** None.

**Unanimously approved.**

### 12. Discussion on April Board Retreat – Glenn Oder

Director Oder provided a review of the guidelines that the FMA staff has been implementing at Fort Monroe, based on the governing documents. Director Oder stated the staff is planning for a retreat discussion around the specific guidelines of achieving economic sustainability and allowing new development. Another major point of discussion is the Fort Monroe Foundation.

Mr. Jarvis requested an analysis of entrance/visitor fees be included in the Retreat discussion.

Ms. Bunting stated there should be a discussion of the sales vs. lease model for the properties at Fort Monroe, specifically that it does not need to be a one or another approach and there should be an integration of both approaches across the property in a nuanced way. Chairman Moran requested that Ms. Bunting make a presentation at the Board retreat to update the Board on the City of Hampton's ideal use of the properties at Fort Monroe. Ms. Bunting agreed.

Mr. Mercer also requested a discussion of how to leverage 2019 for the future of Fort Monroe.

Director Oder proposed that the Retreat begin with a tour of the buildings in the morning, followed by a working lunch and discussion sessions in the afternoon. A discussion ensued regarding the Retreat logistics. The Board agreed to a schedule of a working dinner on the evening of April 19 and an all day Retreat on April 20. In the meantime, Board members should make arrangements with FMA staff to visit Fort Monroe and tour the property in preparation for the Retreat.

**General Public Comment**

Public comment was received from Mark Perreault from Citizens for a Fort Monroe National Park.

**Closed Session**

Director Oder stated there is no need for a Closed Session today.

**14. Next Meeting is April 20, 2017 for the Board Retreat**

**Adjournment**

**MOTION:** I move the Board adjourn.

**So moved:** Mr. Campbell

**Seconded:** Mr. Joseph

**Discussion:** None.

**Public Comment:** None.

**Unanimously approved.**

Chairman Moran adjourned the meeting at 2:51pm.

Respectfully submitted,

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Jesica Turner, Assistant Secretary

## APPENDIX

APPENDIX I – Minutes from December 15, 2016 Meeting

APPENDIX II – Executive Director's Report

APPENDIX III – Financial Report

APPENDIX IV – Executive Committee Report

APPENDIX V – Fort Monroe National Monument Report

APPENDIX VI – Resolution to Transfer Property from FMA to Commonwealth